



A G E N D A
PUBLIC HEARING
RICHLANDS TOWN COUNCIL
At the Richlands Town Hall
September 14, 2021
5:30 P.M.

- I. Call Hearing to Order
- II. Solicit Public Comment - To provide the citizens of the Town of Richlands an opportunity to be heard with respect to a proposal for the Town of Richlands to amend Sections 3.2, 3.5 and 3.8 of Article III of the Town Charter regarding Nominations and Elections (Term Limits), the Office of Mayor and Vice-Mayor, the manner for adopting Ordinances, and residency requirements for Town Manager.
- III. Receive Public Comment
- IV. Close Public Comment Period
- V. Adjourn Public Hearing



A G E N D A
TOWN COUNCIL MEETING
At Richlands Town Hall
September 14, 2021
6:00 P.M.

- I. Call the Meeting to Order**
- II. Invocation**
- III. Pledge of Allegiance**
- IV. Additions/Deletions to Agenda**
(This includes the removal/transfer of any Consent Agenda items to the Regular Agenda that need full discussion.)
 - a. Approval of Agenda
- V. Approval of Minutes**
 - a. August 10th Minutes
- VI. Closed Session**
 - a. 2.2-3711(A) (29) – Contract Negotiations (Town Attorney)
- VII. Appointment of Town Attorney**
- VIII. Scheduled Public Comments (Five Minute Maximum):**
 - a. Laura Mollo- Miscellaneous Concerns
 - b. Blake Ray- Miscellaneous Concerns
 - c. SinDusty Kyger-Melton- Handicapped Accessible Playground Equipment
 - d. Carol Gilbert – Stop Sign on her Street
- IX. Unscheduled Public Comments (Three Minute Maximum)**
- X. Introduction of New Economic Development Director- Ashley Harris**
- XI. Consent Agenda**
 - a. Authorization to Pay Bills
 - b. Authorize Line of Credit Drawdown Number #12 from National Bank for Wastewater Treatment Plant Rehabilitation Project (\$2,673.02) and Water Treatment Plant Upgrades and Improvements (\$19,388.04) cost for August billing for a total of \$22,061.06.
- XII. Old Business:**
 - a. Ordinances
 - 1. Second Reading of Ordinance (O-2021-08-01 Rate Schedule)

2. Second Reading of Ordinance (O-2021-08-02 Water Rates)
3. Second Reading of Ordinance (O-2021-08-03 Sewer Rates)
4. Second Reading of Ordinance (O-2021-08-04 Electric Rates)
- b. Greenspace Update
- c. Consideration of Proposed Charter Changes
 1. Term limits (p.11)
 2. Mayor and Vice Mayor Roles (p. 12-13)
 3. Ordinance Passage (p. 13-14)
 4. Town Manager Residency (p. 14)
- d. Consideration of Cancellation of Previous Ordinances
- e. Consideration of Resolution to Increase Credit Limit

XIII. New Business

- a. Discussion of COVID-19 Procedures
- b. Consideration of Public Access Channel replacing YouTube Stream
- c. Greenspace Phase II Grant Application

XIV. Town Manager Report:

- a. Utility Disconnections Update
- b. Consideration of Property Donation
- c. Electric Discussion- PCA, Solar, and Battery Options
- d. Miscellaneous

XV. Attorney Comments:

- a. Foreclosure Update

XVI. Council Member Reports (Non-voting Items):

- a. Jeff Hurst
- b. Doug Ratliff
- c. Logan Plaster
- d. Mary Ann Strong
- e. Mike Street
- f. Richard Brown

XVII. Mayor's Comments:

XVIII. Executive/Closed Session Pursuant to VA Code Section:

- a. 2.2-3711(A) (29) – Contract Negotiations (DMV Select & Jonah Project)

XIX. Return to Open Session, Certification, Report on Action

XX. Adjourn/ Recess Meeting

Next regular meeting date is October 12, 2021, at 6:00 pm

The Richlands Town Council held a “Public Hearing” in the Richlands Council Chambers on August 10, 2021 at 5:30 pm, with the following present:

Mayor: Rodney D. Cury
Town Manager: John O’Daniel
Town Clerk: Connie Allen
Council Members: Mary Ann, Jeff Hurst, Mike Street, Doug Ratliff
Richard Brown
Council Member Absent: Logan Plaster
Town Attorney :

Mayor Cury opened the meeting.

Mayor Cury –Receive public comment regarding the adoption of the Town’s Rate Schedule and Utility Rate Ordinances. At this time I would like to ask Town Manager John O’Daniel to give a brief explanation.

John - Rate Schedules – Electric, Water and Sewer rate proposals, we have talked about it before but this is the first time to get public comment on the ordinances.

Mayor Cury - At this time we can receive public comment, do we have anyone who wants to speak? Laura Mollo would like to speak. Anyone else who would like to speak on the adoption of the Town’s Rate Schedule and the Utility Rate Ordinances?

Mayor Cury – Laura Mollo

Laura – 262 Linwood Drive – We actually passed these ordinances in June, my question is this a second increase or are you increasing with a second ordinance since the ordinances were passed in June. If that is the case since you passed the ordinances in June maybe incorrectly. I don’t understand why we are having another utility increase. Either way I don’t believe these are necessary, you have heard businesses stand at this podium and tell you how they don’t agree with these and we have other ways of funding these things. The big debate has been how much we are receiving from Covid money, which puts us at around four million dollars to receive. On the government website it actually says you can use that money to cover water and sewer investments. There is a frequently asked question, can my city decrease taxes after receiving the funds, local government section of the bill, no prohibition on lowering taxes. Why not use the four million dollar Covid money to put into the water and sewer for upgrades and not raise these rates right now. We live in a Town with a poverty rate of over 23% and that is astronomical compared to other areas. Our citizens and our businesses can’t handle it. What do you think you will be getting by an increase; all the businesses that are leaving have stood here and told you they are going to leave. It is actually going to get a lot worse. You guys should consider that before passing a second increase since we just did one in June.

Mayor Cury – No one else wanted to speak, since no more public comments I will close the Public Hearing.

Doug - Can Council speak?

Mayor Cury – You can speak, we are just hear to hear what the public has to say. Feel free to speak.

Doug – I want to voice my opinion to the raises, we have had several business to leave it is a bad time to raise rates especially the electric rates. We are the highest in Virginia and you are highest by raising it. I think AEP is average of 10 ½ cent a kilowatt, we are paying 13 cents as high as 14 cents a kilowatt. That doesn't sound like very much. A scenario in Abingdon I have the same laundromat the same machines and everything I have in Richlands; it costs me around \$200 a month more in Richlands to operate on the electric alone. That is just a comparison, so if I am having problems with my business, I know everyone else is. If we don't remain competitive and open up for businesses, Richlands is already slowly dying. I think we can do better especially with what Ms. Mollo brought up about the four million dollars, what are we going to do with that? Put in the bank and save it or spend it on things we don't need to. Let's spend it on things like she suggested, let's not raise these rates and stay competitive and draw businesses to Richlands.

Mayor Cury – Since no members of the audience has asked to speak I will close the public comment period and ask for a motion to close the public comment period.

Richard - I make a motion to adjourn the Public Hearing, Mary Ann second the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no, Mike, Yes, Doug-Yes, Mary Ann-Yes, Richard – Yes, Jeff – Yes Motion carries – 5/0.

We will resume our regular Town Council meeting at 6:00pm at the Richlands Town Hall.

Rodney D. Cury, Mayor

Connie Allen, Town Clerk

The Richlands Town Council held a regular monthly meeting in the Richlands Council Chambers on August 10, 2021 at 6:00 pm with the following present:

Mayor:	Rod D. Cury
Town Manager:	John O'Daniel
Town Clerk:	Connie Allen
Council Members:	Mary Ann Strong, Doug Ratliff, Jeff Hurst Logan Plaster, Mike Street, Richard Brown
Town Attorney :	Michael Thomas

Mayor Cury opened the meeting.

Mayor Cury gave the invocation and led the Pledge of Allegiance.

Mayor Cury - We have a new format to our agenda, for anyone who has not had an opportunity to see it on the Facebook page or any other way I just wanted to read it a little bit, not all the details but to familiarize people with it. We are going to try it to see if it will help facilitate the meeting. (Mayor Cury went over the agenda titles and explained to the audience) The "Consent Agenda" are the items that need to have a formal action of the Council for approval and don't anticipate much discussion on them. It does not mean that anything on the "Consent Agenda" can't be up for discussion under the regular agenda. I thought it would be helpful to look at the new format.

Mayor Cury – Do we have any additions/deletions/corrections to the agenda?

John - I have a couple of things under "Scheduled Public Comments" and the Attorney has some additions. Mike Osborne has been asked to be taken off the agenda. Under "Old Business" under "f" "Ordinance Cancellation" I need to talk to the attorney a little more and will bring back to Council at our next meeting and discuss. At the bottom of the Agenda our next meeting is September 14 not September 13.

Michael Thomas – Under "Executive Closed Session" – We will have Contract Negotiations for Collections (b) Property Acquisition 2.2-3711 (A) (3).

Mary Ann - Under "Executive Closed Session" I would like to add Pending Litigation 2.2-3711(A) (8).

Mayor Cury - Michael are you OK with that?

Michael Thomas – Yes

Mayor Cury - Approval of the Minutes – June 8-5:30pm Public Hearing, June 8 – 5:45pm Public Hearing, June 8 – Regular Council Meeting, June 9 – Special Called Meeting, June 14 – Special Called Meeting,

June 21 – Special Called Meeting. July 13 – Discussion Minutes (No Meeting) I will like a motion to approve the minutes listed on V (a).

Jeff - I make a motion to approve the minutes covered under V (a), Mike seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call –Doug- Yes, Jeff- Yes, Logan-Yes, Richard-Yes, Mike – Yes, Mary Ann – Yes Motion carries – 6/0.

Mayor Cury - I need a motion to approve Discussion Minutes for July 13; we did not have a quorum. It was an informal meeting.

Mayor Cury - I do have a few spelling of some last names that need to be corrected, Corey Whited, Maria White, and Morgan Earp.

Mary Ann – I make a motion to approve the minutes of July 13 as amended, Mike seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call –Doug- Yes, Jeff- Yes, Logan-Yes, Richard-Yes, Mike – Yes, Mary Ann – Yes Motion carries – 6/0.

Michael – Property Acquisition is 2.2-3711 (A) (3) and Pending Litigation 2.2-3711 (A) (8).

Mayor Cury - Are there any other changes to the agenda? Do I hear a motion to accept the agenda as amended?

Jeff – I make the motion to accept the agenda as amended, Mike seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call –Doug- Yes, Jeff- Yes, Logan-Yes, Richard-Yes, Mike – Yes, Mary Ann – Yes Motion carries – 6/0.

Mayor Cury - “Unscheduled Public Comments” – Anyone present who would like to speak? Ernest Edgell added to “Unscheduled Public Comments”. I should have asked for approval after I added the names. I will ask for a second motion to approve the agenda with adding Ernest Edgell under “Unscheduled Public Comments”.

Mary Ann - I make the motion to approve the agenda with Ernest Edgell added to “Unscheduled Public Comments”, Mike seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Doug- Yes, Jeff- Yes, Logan-Yes, Richard-Yes, Mike – Yes, Mary Ann – Yes Motion carries – 6/0.

Mayor Cury – “Appointment of Town Attorney”- In your packets we have Appointment of the Town Attorney Resolution and a letter from Gillespie, Hart, Altizer and Whitesell, a letter of proposal of services. I will refer to John, should we read this resolution.

Michael - Before he starts I would like to make a correction, PLLC should be P.C. in the Resolution.

Mayor Cury - Read the Resolution R-2021-08-01, is it appropriate to ask for a motion to adopt the Resolution?

Mike - I will make the motion to adopt Resolution R-2021-08-01, Jeff seconded the motion.

Richard – In the agenda we approved for “Contract Negotiations” is that regarding collections?

Michael – Yes

Richard - I am assuming that is going to be a separate contract?

Michael – Yes, to my understanding it is a separate contract negotiation.

Richard - I am assuming your firm is wanting to negotiate, is that what it is about?

Michael – I believe there has been other request for that.

Richard - I didn't know if it was separate from this.

Michael – Yes, it is separate.

Mayor Cury - Any other discussion regarding the passage of the Resolution?

Doug – Is it \$200 an hour?

Mayor Cury - It says here it is \$200 an hour that is in the Resolution, I will refer to Michael.

Michael – What is your question? There was a letter in the packet as well.

Doug - It is a set fee at \$200 an hour, is there a cap on that?

Michael - My understanding there is not a cap, it is \$200 per hour.

Mayor Cury - It states the same thing in the original letter.

Doug - I was just questioning, we always had a set fee, like \$4000 a month and any excess we paid extra. I was surprised that we would OK that with no cap at \$200 an hour.

Mayor Cury - I understand that, this is a Resolution; we will be finalizing and signing a contract.

Michael - That would be for the services provided and hire officially a firm on that basis.

Doug - Were there any negotiations for this or did you guys just come up with this?

Mayor Cury - That was presented in their letter.

Doug - I don't think we every discussed it in closed session or anything.

Mayor Cury - Not that I know, I really can't say accurately, maybe at the interview.

Doug - I don't remember it being discussed. In my opinion I think we are opening the Town up for fees that we may not..., we need a cap or something.

Mayor Cury - Any other discussion regarding this resolution?

Doug - They are a great law firm and I have no problem with them. Based on the Resolution I would have to vote no because I am use to caps and how much are we going to pay a month. Are we going to pay \$4000 or are we going to pay \$20,000. It is just kind of scary.

Mike - We never had a cap on Gooch, we paid them a certain amount of dollars per month and once we got to that cap they charged us more.

Doug - But we OK'd that. If it was going to be more they let us know. We had a set fee and if there was going to be additional fee we had to OK it. Gooch Firm let us know before hand, before we went above that. That is my only problem.

Richard - I think we had an agreement based on the number of hours, 20 to 25 a month whichever comes first, I don't have a problem with that if you want to represent that to your firm, anything over 25 hours per month needs to be brought back in front of the Council.

Michael - I think the Resolution as it is presented today needs to be amended beforehand.

Richard - Do you want to put that in your contract before you bring back for us to sign?

Michael - I will have to talk to my firm about. It was my understanding that was a firm offer as the letter was presented.

Doug - May I ask I am not sure what you have liberty to answer, what do you charge Tazewell?

Michael - I am actually not aware of that.

Mary Ann - Remember in the interview, Mr. Altizer did say and it is in this letter the normal billing rate is \$275.00-\$300.00 per hour, they are offering discounted billing rate to the Town of Richlands of \$200.00 per hour.

Mayor Cury - I would suggest and maybe I am wrong, we have a Resolution to discuss and potentially be passed but it is not a contract. If this were to pass we could sign a contract based on any alterations they may want to make, a cap or whatever or hours. How would that work? It sounds a little confusing.

John - If you approve this you are approving their contract.

Richard - We did that based on the fact that the Commonwealth Attorney is now handling all the criminal cases for the Police Department, which caused a number of hours. The civil side of it could all be dedicated to it with Gooch and if I am not mistaken with Ratliff prior to that, we had a set number of hours. If it went over those hours they came back to Council. We realize the number of hours went up based on the number of FIOA requests that had to be investigated to determine whether or not they were legal and give out the information and a number of different things that cause the number of hours to increase. That is the reason Gooch would let us know prior if he went over the cap. I think that is what Councilman Ratliff wants to do, something to say we are going to be responsible for \$5000 a month, 25 hours and anything over that.

Mayor Cury - I don't think that is a bad idea and I understand what you are saying. In our request to have an attorney I don't think we should push forward without something in writing. If this is what we want we are accepting it as it is written, if you want some kind of cap we would have to ask this be taken up at the next meeting. What do you think?

Michael - That would be my advice as well

Mayor Cury - I would like for Council to take just a minute to take to themselves of what they want. It might be prudent rather than see a Resolution go down for someone who made the motion and who second the motion to withdraw it.

Mike - I can withdraw the motion, Jeff withdraw the second.

Mayor Cury - Is it the consensus of Council to have this caveat added to have a cap. You can go back and tell the members of your firm what we would like and in the meantime we can move forward with you as our temporary.

Michael - I know that was a big concern that is what the firm was purposing in the letter.

Mayor Cury - We have decided to withdraw the motion and the second unless someone in Council wants to make a motion again we will have to stand with this, any further discussion. We will cover again next month, if they can get in touch with the Town Manager, Council and the Mayor.

Mayor Cury - Consent Agenda - I think we should take in a separate motion, would you suggest that John?

John - Since these items have already been approved it is an update that you are approving each section as we move thru the year.

Mayor Cury – Consent Agenda – Authorization to Pay Bills (July) – You have already paid we just need to formally vote. The current ones in our packet reflect Item (b) Authorization to Pay Bills (August).

John - You should have both of them in your packet.

Mayor Cury - I will suggest to the Council is to vote separately since we will have questions. I need a motion for authorization to pay the bills from July.

Richard - I make the motion, Mary Ann second the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call –Doug- Yes, Jeff- Yes, Logan-Yes, Richard-Yes, Mike – Yes, Mary Ann – Yes Motion carries – 6/0.

Mayor Cury - Authorization to Pay the August bills, these are the check registers in your packet. Any questions you can direct to the Manager.

Jeff – I make the motion to authorize to pay the August bills, Richard second the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Doug- Yes, Jeff- Yes, Logan-Yes, Richard-Yes, Mike – Yes, Mary Ann – Yes Motion carries – 6/0.

Mayor Cury - Authorize Line of Credit Drawdown Number #10 from National Bank for Wastewater Treatment Plant Upgrades and Improvements (\$32,039.30) cost for May bill for a total of \$41,803.52. Also Authorize Line of Credit Drawdown Number #11 from National Bank for Wastewater Treatment

Plant Rehabilitation Project \$2,978.42 and Water Treatment Plant Upgrades and Improvements \$31,530.48 cost for May billing for a total of \$34,481.90.

Jeff – Should it be June?

John - It should actually be June and July.

Mayor Cury - To clarify, should be (c) June and item (d) should be July.

John - Should be June and July.

Mayor Cury - I will accept a motion for items VII(c) and (d).

Jeff - I make the motion, Mike seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Doug- Yes, Jeff- Yes, Logan-Yes, Richard-Yes, Mike – Yes, Mary Ann – Yes Motion carries – 6/0.

Mayor Cury - “Scheduled Public Comments” - No one scheduled, Mike Osborne has asked to be taken off the agenda.

Mayor Cury – “Unscheduled Public Comments” – Ernest Edgell

Ernest – 206 Terry Drive – I have asked to bring this to your attention, all of the citizens have probably noticed this, the Ladies of the Richlands Garden Club put a lot of time and money in flowers and they had an agreement from the Town, that the Town would water them properly. You can see they have not been watered properly. If you want to see some that have been watered properly go to Tazewell. What is the ordinance on “Outbuildings” in Hidden Valley?

Mayor Cury - I would be remiss to explain without being able to read it.

Ernest - It was my understanding when we were incorporated into the Town that they would not be permitted, and the ones already there would be grandfathered in but would not be any new ones. I have seen quite a few new ones; do they have permits to do that? How would I be able to check that?

Mayor Cury - I don't know the answer to that but I know when we added R1 zone to the Town's Zoning and Comprehensive Plan there were provisions in there for Hidden Valley properties residents. I don't have them in front of me and unable to share with you accurately. Guessing would be very dangerous. I doubt if the Town Attorney has at his fingertips.

Michael - I don't have it with me right now but doesn't Richlands post their Ordinances on the web page?

Mayor Cury - Not sure that we do Ernest, I don't have an answer but we will try to find out.

Ernest - I noticed one place has a shipping container in their driveway and it has been there all year. I know that should not be in the ordinance.

Mayor Cury - I would say it is unsightly.

Ernest - They have it hidden pretty well. I was thinking I might like to have one.

Mary Ann - Can I comment on the flowers on the bridge? I was contacted by someone on the Garden Club and I checked into it Ernest. Not trying to make excuses but Nathan Keene with the Town that is his responsible to water the flowers. He does water them regularly, he sent pictures but it seems though pedestrians or citizens have been damaging the flowers which could be part of the problem. I have no reason to believe that he is not doing as he has been told. The flowers are beautiful and I commented on them last month we need to be respectful and take care of them. What little bit of research that I did it appears we are doing our part but citizens walking across there are dumping things in the baskets.

Ernest - The hanging baskets, the pedestrians can't reach those.

Mary Ann - I specifically asked about the bridge.

Mayor Cury - I have been contacted by citizens who want to write letters of thanks to the Garden Club. I have been contacted by Garden Club members about their concerns. My suggestion and I am a flower lover, I want that on the record, Water is the substance of all life, that being said I suggested that rather than Council but you are so welcome to come, but rather than Council trying to solve that I suggested that they contact the Town Manager and meet with him on how the Club and the Town can work together in the future. I think John they have attempted to contact you. I thought that was a better solution and offered my thinking of maybe adopting a basket, but I will refer to the Manager for his update.

John - We are working on scheduling a meeting next week with them. The only areas I have gotten complaints about is the bridge, it seems to be a little bit different. I hope we can find a solution, seems that area gets the most complaints.

Mayor Cury - It will be better if they can meet with the Manager.

Mayor Cury - Barry Browning – Virginia DMV – DMV Deputy Director

Barry Browning – DMV Deputy Director for the CSMA Assisted Services Program- 2300 West Broad Street in Richmond, VA. Thank you for allowing me to come and speak to you today about the possibility of the Town partnering with our agency to provide a DMV Select opportunity in Richlands. We partner with government entities, like a Town, Commission of Revenue, a locality and some are run by private citizens and business. They contract with us and provide needed vehicle services to the citizens of the area. It is an annual contract that everyone signs with us. Why does DMV approach a locality or Town? We feel the business model you have in place is very similar to what we already have in place. You have a beautiful building, you are ADA compliant, you have customer restrooms and consistent hours, ample staff in place, handicap accessible, all the things we do you already have in place. We want to piggyback already what you have in place to add the extra service. We currently have 53 DMV Selects, out of the 53, twelve (12) are operated by Towns. We are a very active program with the Commonwealth. We want to provide the services; we don't want to citizens to have to drive more than 30 minutes to get any type of service that they need. With Customer Service Centers we like to place in a lot of rural and urban areas so they don't have to drive. We had an office with the Commissioner of Revenue in Russell County; they made a business decision not to continue services with us in May. The only Select that we have is in Abingdon. We have a need to have another present down here. The Select focuses mainly on vehicle services. You would not do driver transactions; you would focus on titling vehicles, renewals, and transfers some of the easier less complicated transactions. We want the Town to think of this as an opportunity to offer this as a service to the Town and the County. By having a DMV Select in a Town, could open your Town up to have another business come in. DMV is considered a cornerstone office. Insurance offices and ABC buildings are near our offices. It is an opportunity to bring added business to your Town. You will bring people into the Town that normally would not come here; you will raise your revenue. We will pay you to do the transactions that you do. I shared the business model with the Town Manager and I will share it with you. It is in Code 46.2-205, states revenue stream on how we pay you. In Code it talks about 3 ½% on gross collections up to \$500,000 in a fiscal year. When you exceed \$500,000 in a fiscal year the compensation is at 4%. There is a budget language that was adopted in April 2021 states we didn't think that was exactly fair so we increased that with legislation, now 4 ½% on gross collections up to \$500,000 in a fiscal year and when you exceed \$500,000 it is at 5%. That is the business model. Take advantage of the customer when they are standing in front of you. You might not have the correct address or they may owe water bill, etc. You have the opportunity to process fishing & hunting licenses it is an optional service. We have an agreement with the Department of Transportation where you can sell EZpass. We offer DMV Connect is like a suit case on wheels. We will bring driver services in here so that don't have to drive to the Tazewell office. It is advertised and people will know that we will be here. In addition to that the other services they will offer are vital records. You can get a marriage certificate, divorce decree, birth certificate or death certificate. If you need any of those documents and you know that DMV Connect will be here you able to wait and get the certificates. Personal Property Tax, it that something that the Town does when you come to DMV and you have a STOP on your record you have to go pay the STOP at the locality. You can collect the money and then do the DMV transaction. What do we provide – we provide everything that you need, paper, forms, license plates, etc. We provide the website and training. The Town has to buy a printer; you already have staff and PC. Some of the numbers of Russell DMV Select last couple of years 2019 - 13,943 transactions - \$39,875 on an annual basis, 2020 – 14,881 transactions \$53,332, 2021 –

23,346 \$90, 542. The reason it is high they did not implement an online appointment system. We recommend strongly that the DMV implement an online appointment system for an alternative way to be able to help citizens so they would not have to wait outside. We asked them to implement an appointment online system or try to find a way to help the citizens so they would not have to stand outside. They elected not to do that. I have a couple of contracts I brought with me that I would like to leave with you, they are blank. One is a bonded contract one is not, I would like for you to take a look at them and see if it is something you may be interested in and partner with us. I encourage you to reach out to other Towns and see if it is a good fit.

Mayor Cury - You were using Russell County as an example of what we might could do, do they still offer that service?

Barry - They do not.

Mayor Cury - I just wonder why, I was curious

Barry - That would be a question for Randy Williams to answer. There is a need in Southwest Virginia for another office.

Mike - You mentioned on-line system, do we have to follow guidelines on time we offer this.

Barry - The contract has 35 hours a week. We want to piggyback on what you already have in place.

Richard - I have been a big advocate ever since this started, I had some questions, didn't know if you had a copy of our agenda but we have been discussing several months about the possibility of adding a drive thru to the Town Hall. Is there an issue with DMV drive-thru?

Barry - We use to have drive-thru. We do have a DMV Select that has a drive-thru. There is no issue with that; it would be an added service that you would get a lot of benefit from. I encourage it.

Richard- Do you take care of the IT portion?

Barry – We come in and set up the application on your PC that you already have in place. We don't support from the stand point of coming and setting the network up that is something you have your own IT staff do. We show them how to do it. We don't have an IT staff; we can't mess with your town's network. We can help with the application standpoint.

Richard - We have a lot of requests for driving record?

Barry – Yes, three (3) simple driver transactions, driving record, handicap placard, address change. The DMV Connect I spoke about that is where we can partner with you and bring driver services maybe once a month or once a quarter.

Richard - We just recently passed a personal property tax within the Town, can we use DMV records as far as collections within the Town the way the County does.

Barry – We have a department at headquarters called User Services. Treasurers and elected officials in counties, what they do is they sign an agreement , MOU, telling what you can and can't do, you will access to peoples records to put STOP on peoples records. You would have access too, as far as how it unfolds I don't handle that so I don't want to tell you something wrong.

Richard - I appreciate your time and I am a big advocate of this.

Mike – You mention that you are setting up tons of these, say we sign this contract what is the process and the turnaround time?

Barry – We build a time-line, it is built from when you want to go live. Example you want to go live December 1, we build a timeline backwards I need roughly 45 to 60 days from the time you tell me want to do this.

Mike – For instance 13,000 transactions, can one person dedicated to that role do 13,000 transactions.

Barry – No

Mike - How many people does it take?

Barry - What we have in place with monitoring and internal policy you need at least two (2) people to do DMV. You could have a full-time person and a part-time person. No office does it with one person because of scheduling people. What if that person is on vacation or sick?

John - Is there a minimum appointment we allow per day or week.

Barry - No minimum or maximum that you have to do, you try to use as a tool. Example pre-Covid Staff took different lunch schedules now all the people take lunch at the same time.

Richard - The current staff we have and the work load do you think that could be an added responsibility, is it something you could look at and see?

Barry –Sure, on Go Live Day I bring some of my staff to be here with you. After you are trained my staff is still with you for a period of time.

Mayor Cury - The employees that are trained they would come and spend a week. They will tell our employees what transactions they can do. If someone comes to the Town Hall and asks for something they can't do or not sure is there a hot line to your office.

Barry - I have a team of ten (10) people that work under me at Headquarters. You will be given all of our contact information and you can reach me 24 hours a day. We have IT support group at Headquarters, if you need help with the application, credit card team Headquarters and a dedicated helpline.

John – The appointment process would be on line and what the appointment would be for, so you would not be surprised when you come to the Town Hall and cannot get certain services.

Mayor Cury - That would be an added feature that would be added so people would know what we can and can't do.

Barry – We are using Acuity software that is able to different transactions, with road and written test, a little more in-depth. You would only have the options of what the Town would be permitted to do.

Mary Ann - Did you say you had the services in the Town of Abingdon?

Barry - It is not with the Town but the Treasurer, Fred Parker.

Mary Ann - We received an email from Senator Hackworth encouraging us to look into this. I am certainly much in favor of it, services we can offer our citizens and not have to leave Town.

Barry - You are not just helping the Town of Richlands, you will be helping Tazewell, Abingdon, Russell you can different people from the State of Virginia.

Mike- John, you see what we have as far as staff that is my biggest concern. I want it but I want the landscape of our staff. Do you foresee a need to hire?

John - I think we can probably handle it, just don't know how long the average transaction takes. We have had a lot of transition; we are still trying to work thru the transitions before we try to add something else to our office staff. If it is something Council wants to look at in December/January we can get a draft contact and get the attorney to look at it and discuss next month. I will have more time to speak to staff. We can ease into it and set up the calendar so at the end of the month when everyone is coming in to pay their bills we don't do as many transactions. We can adjust when someone is on vacation. It is going to be a learning curve.

Barry - Your title transactions will take a little bit longer because it is a lot more involved. It usually takes from five (5) to seven (7) minutes to do those types of transactions, a registration two (2) to three (3) minutes. It is a learning curve.

Richard - Last night we had a business owner come in which is an advocate as well he has a fleet of vehicles that he could bring his registration cards that he could just drop off and come and pick up later. It would be a big benefit to him.

Barry - You won't be able to do some transactions, certain things you can't do.

Mike – What is the next step if we have a consensus we want to move forward?

Barry - I would work with the Town Manager, I would come down and take a little more detailed look at your office. We want to make sure you have a spot to secure the items that we will bring. You cannot co-mingle money; you have to have a separate drawer to host DMV money.

Mayor Cury - John would you feel comfortable with a consensus to pursue this or a motion?

John - A consensus and we will look at the contracts. I encourage you all to check with the other Towns and come back next month we can do something more formal at that time. Target date of Jan 1 that will give me time to get everyone situated into their new roles and training that will need to take place.

Mayor Cury - Consensus from Council – Full Consensus from Council (Doug, Jeff, Logan, Richard, Mary Ann, Mike) plus the Mayor.

Mayor Cury - Old Business: Ordinances- O-2021-08-02, O-2021-08-03, O-2021-08-04 - I will refer to the Town Manager to read for us or whomever you wish.

John - You all have a copy of the rate schedules. This is similar to the document we have discussed in the past, can't remember if there are any changes but they have been updated since then. We originally were just looking at the rate increases but staff and I spoke about looking at some tap fees. We wanted to increase as well. We were planning on but because the process got delayed we went ahead and put those in. If it is OK with the Attorney I can go thru and just highlight the changes instead of reading every one of them.

Michael – Since it is the first reading you would need to read the entire thing.

John - Ordinance has O-2021-07-01 – We will change to O-2021-08-01 for the final copy.

Mayor Cury – Rate Schedules and Riders – Q-2021-08-01 – Read Rate Making Authority - Read page 4 – Noted Change: Effective: Bills rendered after 7/7/2021 have to be updated. (Copy of Rate Schedules and Riders included in the minutes)

John - Will be updated to the first billing cycle.

Mary Ann - Read pages 6-7 – Note: Effective: Bills rendered after 7/7/2021 have to be updated.

Mike – Read pages 8 – Note: Effective: Bills rendered after 7/7/2021 have to be updated.

Richard – Read pages 9-10 Note: Effective: Bills rendered after 7/7/2021 have to be updated.

Logan – Read pages 11-12 Note: Effective: Bills rendered after 7/7/2021 have to be updated

Jeff – Read pages 13-16 Note: Effective: Bills rendered after 7/7/2021 and 8/13/20218 have to be updated.

Doug - Read page 17

Mary Ann – Read Page 18 Note: Effective: Bills rendered after 7/7/2021 have to be updated

Mike – Read pages 19-21 Note: Effective: Bills rendered after 7/7/2021 and 8/1/06 have to be updated.

Mayor Cury - I want to thank members of Council for reading this.

John – On the Ordinances we chose not to reprint them. O-2021-07-6 will be O-2021-08-02, O-2021-07-04 will be O-2021-08-04, and O-2021-07-03 will be O-2021-08-03 as on your agenda.

Mayor - Can you please repeat so I can make sure I have in the right order?

John - 2021-07-6 will be O-2021-08-02, O-2021-07-04 will be O-2021-08-04, and O-2021-07-03 will be O-2021-08-03 as on your agenda.

Mayor Cury- There was some confusion and I understand what we have done, to make sure we are all on the same page as well as the audience. The Water Ordinance should read O-2021-08-02 Water, O-2021-08-03 Sewer, and O-2021-08-04 Electric.

Mayor Cury - O-2021-08-02 – Water Ordinance – Read the Ordinance

John - We will do a second reading at the next Council Meeting.

Richard - Just of the Ordinances?

John – Yes, and at that point Council can chose not to do the second reading.

Mayor Cury - This is our first reading, correct?

John – Yes

Jeff - Read O-2021-08-03 Sewer Ordinance

Mayor Cury - That is the first reading of O-2021-08-03.

Logan - Read Ordinance O-2021-08-04 Electric

Mayor Cury – First reading of O-2021-08-04 Electric, have we properly read all the ordinances Mr. Thomas?

Michael – Yes

Mayor Cury - We will take those up at our next meeting for adoption.

Mayor Cury - IDA Appointment

John - There has been some discussion on who we should appoint to the IDA, meet with IDA in July, Blake Ray attended that meeting. The IDA asked that Blake Ray be appointed to the position, I met with them again this morning and nothing has changed from last month, they were supportive of that nomination.

Doug - We nominated Mayor White and she was accepted, not Blake Ray.

John - This Council has to make the appointment and no decision was ever made.

Mayor Cury - Doug, I remember you asking about it and as I recall, I think Jeff had made the motion that Blake Ray wanted to be on the IDA and Jeff made the motion to that effect, Mary Ann seconded the motion. You brought up that someone had asked Jan White to serve. Jeff withdrew his motion and Mary Ann withdrew her second until we could clarify what was going on. After the meeting I called Jan to make sure that she was asked, she said Larry Johnson had asked her. I don't know any more than that. At this point, I don't recall that we voted on anybody but those names were mentioned. Jeff and Mary Ann withdrew their motion when you mentioned about Jan. There was not a motion made to my recollection to actually appoint anyone. You may make a motion.

Doug – I would like to make the motion that we appoint Mayor White to the Richlands IDA; Logan, I will second former Mayor Jan White to the IDA Board.

Richard - Mr. O'Daniel did you state that you had a recommendation from the IDA?

John – I did.

Richard - Was Ms. White....

John - We discussed both candidates.

Richard - You discussed both candidates and they recommend Mr. Ray.

John – Correct

John - It was brought up in two (2) different meetings, and they had quorum at both meetings.

Doug - Everyone I talked to has recommended Mayor White and I have talked to several of them.

Mayor Cury - What I think it will come to Doug, since they are two (2) candidates that would like this position in what every way it comes it will by vote. Are you OK with that?

Jeff - So what I understand the IDA met today and they recommended a candidate. Correct?

Mayor Cury – Yes, and I understand what John is saying and there is a motion on the floor.

Jeff - Is there no room for both candidates on the Richlands IDA?

Mayor Cury - I think there is only one (1) position open, is that correct?

John - I believe so.

Mayor Cury - There are two ways we could do this, there is a motion on the floor and we need to carry forth or you ask about both candidates. I anticipated this to come up. I claim no expertise in procedure but often you can have a slate of candidates and you could vote on a slate but that would depend if Doug would want it and withdraw his motion. We can have a motion and a second and see what happens.

Doug - I would rather go with my motion.

Mayor Cury - Doug's motion is on the floor and Logan has seconded it.

Mary Ann - I would like to say that I look at this like the Recreation Commission, I think it would be very disrespectful to the IDA as it would be to the Recreation Commission, if the Commission made a recommendation to this Council and we chose not to follow the recommendation I think it shows great distrust. They had two (2) meetings from what the Town Manager tells us and they have chosen someone else.

Mayor Cury – I follow your thinking, we all know there is a motion on the floor. Do you want your motion to stand?

Doug - Yes

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Doug- Yes, Jeff- No, Logan-Yes,

Richard - I am torn on this one, I respect Mary Ann for bringing up that the IDA has made a recommendation but I don't know the logistics behind Ms. White's nomination. They met twice and both candidates were brought up at both meetings?

John - The meeting a month ago both were discussed, and I told them no one was appointed and I asked if they still wanted to follow their recommendation to appoint Blake Ray, I just wanted to make sure nothing had changed since the previous meeting.

Doug - How as that brought up? You can bring up in different ways.

Mayor Cury - We had discussion we are actually in the voting process, Richard is trying to decide.

Richard - I vote "yes"

Mike-No, Mary Ann-No Tie- 3/3

Mayor Cury – Would you please read the results and I will make a decision.

Clerk– Doug- Yes, Jeff- No, Logan-Yes, Richard-Yes, Mike-No, Mary Ann - No

Mayor Cury – I will vote "yes, Jan White is the new member of the Richlands IDA.

Mayor Cury – Greenspace Update

John – I have met with the contractors a couple times in the last week, we hoped they would have broken ground sometime last week. After we started looking at the plan and the property we realized the stage was a little bit over built for where we thought it would go. We have worked around to get the stage to fit on that property in a way it is going to work. We are all on the same page now they will be able to start anytime now. We are excited to see that project going forth.

Mayor Cury - I think it is going to be very nice when it is finished and something to be celebrated in additional venue for the Town.

Mayor Cury – Grant Updates

John – The SRO Grants we received for this upcoming school year, we are glad to continue the service to the schools. We received the EMS grant that Matt spoke about at the last meeting; I won't go into any details on that. I did want to highlight the ARPA. It has been tossed around on how we should spend it. We should receive \$3.5 million in total; we have received half of that at this point. As you know we are

doing around \$13 million dollars in water and wastewater upgrades to the plants. That is what the current rate increases were based on. The upgrades could come in 30% to 40% above the construction cost right now. My recommendation is we sit on the money until we figure out and wait on the construction bids to come in. Hopefully they will come in less than those high projections. We are working on things we are already committed to and try to fund those, like the second phase of the Greenspace. I talked to the IDA about a possible revolving loan fund; we will have to have further discussion on. We really need to figure out what the water and wastewater upgrades are going to come in at. If it comes in at three (3) or four (4) million dollars and we have already committed this money to other new projects we would still have to figure out how we are going to pay for that added cost that we had not budgeted our rate increases to cover. It is exciting to get the money but unfortunately we need to look at what we are already committed too. If we need any further discussion we can discuss in Council meeting on what other opportunities we would like to focus on to get additional funding.

Mayor Cury - Thank you John. It sounds promising. I don't know exactly how all this will go but I think consideration of making sure we have enough money to pay for the wastewater upgrades is very important.

Mayor Cury - Charter Update Discussion

John - I passed a copy out at the last meeting when we didn't have a quorum but I email you a copy of the changes. I would like to have the first reading and I think the copy you have highlights what has changed and what has been added is in red. It should be pretty easy, we can go thru and highlight those changes today and do a Public Hearing at the next Council meeting and vote at that point. I know it will have to be sent to the General Assembly and hopefully they will be able to get all the documents in time to get full consideration of the changes at that point.

Mayor Cury - John would you like for us to go over these individually where they are highlighted.

John - I think it would be worth reading all the changes in red.

Mayor Cury - Then we can schedule a Public Hearing so that I understand it and correct me if I am wrong, a Public Hearing is not necessarily required for this but in the interest of being upfront and fully transparent we diffidently need one. It might actually be required I do not know.

Michael - It is either required to have an election a special election or a Public Hearing. It is probably better and easier to have a Public Hearing with public comments.

Mayor Cury - Thank you for clarifying.

Michael - It is still up to the General Assembly whether they accept it.

John - We can read the proposed changes and not read the entire document.

Michael - I don't think it is even necessary to read anything unless you just want to point out changes.

John – We have the changes highlighted and we can have discussion tonight and after that a Public Hearing.

Richard – Seems like we changed the Charter one time before maybe 2006/2008 was there a fee associated with that?

John - I have not heard anything about a fee.

Richard - My understanding there is a flat fee.

John – I can find out.

Richard - I think it is pretty expensive around \$10,000; I like to know that before I make a decision.

John - I can find out before the next meeting and let you know.

Mayor Cury - Mary Ann will you start reading the changes.

Mary Ann – 3.2 - Nominations and Elections: Each member of Council shall be limited to two (2) consecutive elected terms in office. After serving two consecutive terms, the member shall not run for a third full 4-year term. After the member has not been a member of Council for four (4) years they will be eligible for a final four (4) year term, for a total of 12 years of service. 2. Time served as an appointed member of Council shall not count toward the term limit described above.

Doug – Is that retroactive.

Mayor Cury - It is not retroactive. Mike called me this afternoon and asked me about some of these and I shared my thoughts, he is the one who suggested this.

Mike – Right

Mayor Cury - I am fine with it my only suggestion to Mike and I can go with it either way I like keeping it simple (2) terms or this way is fine too.

Mike - I am good either way.

Doug - Does that apply to the Mayor?

Mayor Cury - This is Councilmembers.

Doug – Would pertain to some of us, getting up in age, we have served our duty.

Doug - Seems like to me it pertains to Council I can go with this, but if it pertains to Council looks like it would also pertain to the Mayor.

Mayor Cury - The Mayor does not serve the same kind of term but we can look at that. We would need to get to the Mayor's part.

Doug - I am not in favor of changing the Charter any at all because the Charter has served for many years. I think it is a big step when you change a Charter that was here in 1892, for someone to come in propose a change that is a big step for me.

Mayor Cury – Mike would you read 3.5 - Mayor

Mike - The Mayor shall preside over the meetings of the Council and have the same right to speak therein as a member, and vote only in case of a tie on any matter before Council including ordinances and resolutions, but shall have no veto. The mayor shall be recognized as the head of the Town government for all ceremonial purposes, the purpose of military law, and the services of civil process. At the regular meeting of the Council held in the month of January following a municipal election, the Council shall choose, by a majority vote of all the members thereof, one of their number to be Vice-Mayor for the ensuing two (2) years. The Vice-Mayor shall in the absence or disability of the Mayor perform the duties of Mayor, but shall not lose their duties as a member of Council including, but not limited to voting. If a vacancy shall occur in the office of Mayor, the Vice-Mayor shall become Mayor for the unexpired portion of the term. In the absence or disability of both the Mayor and Vice-Mayor, the Council shall, by majority vote of those present, choose one of the number to perform the duties of Mayor and the selected member shall not lose their duties as a member of Council including, but not limited to voting.

Mayor Cury - Those pertain to the duties of the Mayor and the Vice-Mayor

Doug - To me that proposal is ludicrous.

Mayor Cury - Are you talking about the Vice-Mayor?

Doug – Voting, you cannot wear two (2) hats. If you are over a meeting and you are conducting that meeting, you can sway the way that meeting is going and then vote that is very unfair. The person as Mayor runs the meeting it is for a purpose of why you could not run it unless it was a tie. Whoever is over the meeting and conducting the meeting has a lot of power to conduct the meeting one way or the other and then come in and say they can vote, that is very unfair.

Mike - What Power?

Mayor Cury - Just to clarify, you are saying to vote are you saying in case of a tie?

Doug - I am saying if the Mayor leaves.

Jeff - If the Mayor is sick, if he vacates the office that is different than him just missing the meeting.

Mike - This is just talking about if the Mayor is absent.

Jeff - If he is absent from a meeting what is the process?

Doug - If the Vice-Mayor takes the place of the Mayor if he/she is over that meeting, they have a lot more power to persuade which way the meeting will go and how the meeting is ran and then to give them power to vote. You cannot wear the hat to conduct the meeting and then come in and wear another hat and vote unbiased too.

Mayor Cury - Your point is taken.

Mike – I see what Mr. Ratliff is trying to say, personally I don't let anyone sway the decisions that I make because I am a member of Council and it is my duty to the citizens that voted for me to vote on how I feel. I am not going to let anybody sway how I vote. My bigger concern is when you talk about two (2) different hats. I agree with you on two (2) different hats. I think what needs to be added if we are going to consider this because I do believe in clarity, I do believe it needs to be clear. Those should be some wording that provides that clarity. I think what we are also missing it can be perceived that and almost sounds like they can be a Mayor and also a member of Council. If there is a tie that Councilmember can also vote as the Mayor. I think we need some more clarity that shows that if the Vice-Mayor of this person is running this meeting is going to be acting as Chair of the meeting they only get to vote once as a member of Council and unable to vote in case of tie as a Mayor. They are not the Mayor they are acting as the Chair. If we are missing a member of Council and that member of Council votes and it is a tie because we let the Chair vote and we have a tie, the member of Council running the meeting should not have the ability to break the tie because they have already voted.

Doug - When he/she assumes the Mayor's position if he is incapacitated then she/he has the right to vote in case of tie that is understood but her to vote otherwise it would be very bias one way or the other. Cedar Bluff had this same thing occur, I think last month, they would not let the Vice-Mayor vote because it was not fair he/she could only vote in case of a tie. They understood how it would be a travesty of justice if you are running the meeting and persuade one way or the other which way the meeting goes and to have a vote. When this person takes the place they will have a vote to break the tie that is all they should ever have.

Mayor Cury - Doug do you mind to finish your statement and that will be your two (2) times.

Doug – Since 1892 the Charter has been in effect and it has worked well and any person that looks at the Charter and some of the changes like giving a Vice –Mayor a vote after they preside over the meeting common sense would tell you that is not fair. To me I am offended that a Charter that has been in effect since 1892 and has served the Town so well that someone would come in with not a lot of experience and propose that we change the Charter that is offensive to me.

Jeff - You would never find a Vice-Mayor at this point if you are going to do that because they would not want to give up their vote. I think the point of this someone has to Chair the meeting, period, correct? If you are a Councilmember and you have to run the meeting to me it doesn't matter how you vote or if you get to vote. If you are elected as a Councilmember you need to vote on Council issues that was what you were elected for not elected as Mayor. I think that is what they were trying to say. If the Mayor and the Vice-Mayor are both gone who will run the meeting?

Richard - If two (2) members of Council are absent and we had four (4) members of Council and the Mayor, if two (2) members of Council and the Mayor are absent and the Vice-Mayor has to step in the role of the Mayor do we have a quorum?

Michael - The quorum is the majority of the Council, so you would have three (3) members at that time.

Richard - So we would not have a quorum.

Michael – Right

Mike - What we need to remember is we are providing clarity here, the conversations we are having is about changing the Vice-Mayor but that is not what is being discussed. It is not even in the changes all we are doing is providing clarity as what the Mayor and Vice-Mayor can do, not changing anything, proving in the court of law in the past month that the Vice-Mayor can vote in that case. We are not changing the landscape of what this look like; we are just providing clarity so people understand it. So there is no room for error or interrupting in a different way. That is honestly all this is. My biggest thing is if a Councilmember is going to take over those duties and Chair a meeting I don't want them to vote twice. That is not in there and I think it should be added if we are going to consider this because that provides an additional amount of clarity. I think that is important and that is what this is for. I think a fresh set of eyes on this is pretty nice in my own personal opinion. That is my opinion and I don't have an issue with what this says as long as we can provide that the Councilmember that Chairs the meeting does not vote twice, he/she only votes one (1) time not two (2).

Doug - I am not making a statement but a misstatement that has not been judged yet where they can vote, that court case is not over and he has not made a ruling so that was a misstatement.

Mayor Cury - I appreciate all the conversation and we are going to move on. Is there anyone else would like to comment on this particular proposed Charter change?

Mary Ann - Only statement I have I agree with Councilmember Hurst it would be very difficult to find a Vice-Mayor otherwise.

Mayor Cury - Richard will you read the next change. 3.8 Ordinances section (b)

Richard – Read Charter 3.8 Section A B C D

Except in dealing with questions of parliamentary procedure, the Council shall act only by ordinance or resolution, and all ordinances, except ordinances making appropriations or authorizing the contracting of indebtedness or issuance of bonds or other evidence of debt, shall be confined to one subject.

Ordinances making appropriations or other obligations and appropriating the money to be raised thereby shall be confined to those subjects respectively.

The enacting clause of all ordinances passed by the Council shall be: “Be it ordained by the Council of the Town of Richlands”. No ordinance shall be passed until it has been read at two meetings (regular, special or emergency) unless the requirement of a second reading has been dispensed with by an affirmative vote of four (4) of the members of the Council. No ordinance or section thereof shall be revised or amended by its title or section number only, but the new ordinance shall contain the entire ordinance, or section as revised or amended. The ayes and nays shall be taken upon the passage of all ordinances or resolutions and entered upon the journal of the proceedings of the Council, and every ordinance or resolution shall require, on final passage, the affirmative vote of at least four (4) of the members.

All ordinances and resolutions passed by the Council shall be in effect at the time set by Council at the time of their passage. No measure increasing a tax or license, or providing for any new form of tax, shall be adopted until notice has been published in accordance with Virginia General Statutes in a paper of general circulation in the Town.

Every ordinance or resolution upon its final passage shall be recorded in a book kept for that purpose and shall authenticate by the signature of the presiding officer and the Town Clerk.

Mayor Cury - This has to do with passage and accepting ordinances to new form from what we have been doing. Are there any thoughts on this particular change?

Doug - That is another instance where you are taking power away from the people. It is where Council can overrule the people that were put in there for a reason, for the people. If you change that ordinance you are giving more power to the Council and taking away from the public.

Mike - What are we taking away?

Doug - The thirty (30) days they have to think about it and the process. You are taking away the process, it was put in there for a reason, and to slow things down to make sure we are doing the right thing when we call an emergency or when we raise taxes.

Mike - So you want to keep 30 days?

Doug - I want to keep the Charter like it has been since 1892. I would not change it period.

John - That was the one that caused a slight headache in the last five (5) months, since there are State requirements and ours are more fickle than that, say we follow all State regulations, that is what most places follow unless they have more restrictions. You still have to advertise for Public Hearing and still have to give people enough time to attend the meetings, it simplifies it, if we follow the State requirements we are good and don't have any issues.

Mike - So this aligns us with the State of Virginia?

John – I will refer to the attorney, it makes it more difficult for us to try to get things passed when things come up in a crunch.

Doug – With all due respect John these headaches you are talking about has slowed down the things that people think about, taxes, what you call headaches. The Council can slow down all these raises and rates and I think the Council is doing wrong now putting a burden on the citizens. These headaches you are talking about that is the only way we can slow the power of the Council and the Town Manager from doing things that the public can think about and voice their opinion and maybe at times stop these things that hurt the public.

Mayor Cury – Anyone else on this particular aspect of Charter change.

Mary Ann – I respect the Town Manager and the research that he does and what he finds to be more common throughout our State. A lot of things that have slowed down the process have also cost our Town a lot of money in legal fees. Citizens that I have spoken to that were opposed to the increases once they understand the reason behind them I have not had one that has a problem with them. I have not talked to everyone, we already see we are paying an attorney fee of \$200 an hour, add that up and see what that has cost us with all this slowing the processes down. It is astronomical I think citizens should think about that.

Mayor Cury - Anyone else who has a comment?

Mayor Cury - 3.9 Appointees – At the first meeting in January following each Council election, or as soon thereafter as practicable, the Council shall: Appoint a Town Manager who shall be the administrative and executive head of the municipal government. The Town Manager shall be chosen by the Council without regard to political beliefs and solely upon the basis of his executive and administrative qualifications. At the time of his appointment, the Town Manager need not be a resident of the Town or the Commonwealth. The Town Manager shall be appointed for an indefinite period and shall hold office during the pleasure of the Council. What has changed here is during the tenure of office shall reside within the Town. What this is saying the Town Manager does not need to reside in the Town of Richlands or in the Commonwealth.

Richard - I don't understand the purpose behind that one.

John - I plan on living in Town but I just see Council adopting as an Ordinance so Council has the flexibility in five (5) or ten (10) years the candidate you want to hire has four (4) or five (5) kids that can't find property in Town they can serve the Town Council based on the change. If it is in the Charter you are stuck with it, you have to follow it; the Town Manager must live in Town or a majority vote /consensus to make an exception of that requirement. I was trying to protect Council years down the road getting stuck in situation where the candidate you wanted to hire can't because of the requirement in the Charter.

Richard - It is hard to allow a Town Manager not to live in the Town Limits and the Town Manager requesting Council to approve increase that the Town Manager is not going to pay. I understand your point of view also.

Mayor Cury - Any other thoughts on this one?

Mike - I don't know if I am OK with this one at this point, John I get your mindset as to why you would think that and do it by Ordinance but for the sake of not changing a ton of stuff I do feel like the Town Manager should live in Richlands. At this time I think I would be more inclined to leave that one the way it is.

John - I don't have a problem with it either way.

Jeff - The only thing we sort of ran into during the hiring process was, are they able to move within the time frame after they are hired and when they begin working. I think that is the difficulty here. We had a couple of candidates across the country, picking up and moving in 30 days is tough especially if you had property and closing on it or anything like that.

Mayor Cury – My personal feeling is that the Town Manager needs to reside in the Town of Richlands within the corporate limits, reason other members has expressed.

Jeff - Could you do an ordinance on that situation?

John - Relocate within six (6) months.

Mayor Cury - I think the change should be a period of like 90 days or whatever Council would like or people would like. I think the Manager needs to live in the Town of Richlands. Under the Town Manager system that we have that are part of the government. Over the years you will become so well known, they will not know all the members being here on and off but they will know you and they will want you to live amongst them.

Mike - I am good with giving six (6) months.

Mayor Cury - I am just making a suggestion but I want the Manager to live with me. I think a time period proposal of six (6) months or 90 days. I think we need to think about that caveat right now.

Mayor Cury - That is the last proposed change, as the Mayor I will share my thinking. When Mike called me this afternoon I was very honest with him. He wanted to know what I really thought, he valued my opinion and I appreciate that very much. I am fine with the term limits some other things I can live with as a member of governing body. As the Town Manager I want him to live here and I think people would want that. The part about the 30 days I get it, it is cumbersome and it is hard when you have to deal with that, especially when you are new. It becomes cumbersome but after a while after you get used to it, it becomes less of a headache, the waiting time that 30 days puts out there. That being said it is a mixed bag for me, time for people to think about it, not to gather the opposition for people who don't want things or those who do want things it gives Council time to think over certain thing.

John - If is OK with Council we will have a Public Hearing next month and we will go thru and vote on each change. If there is one that Council wants to leave in there or cut out we will focus on each specific change based on those votes we will submit updates to the General Assembly for approval.

Mayor Cury - John may I suggest, the changes proposed you can go thru and number them so we have a clear idea what we voting on. It is very easy to flip paper around and get mixed up. Do you like that idea?

John - I can do that.

Mayor Cury – Thank you

Doug – Should we have a vote whether we want to change the Charter at all and let each Councilmember vote before we even consider the changes? Do we really want to change it?

Mayor Cury - I will share my thoughts with you, when Mike called me he agreed but not sure he necessarily did. I am not crazy about a lot of Charter changes either but sometimes we need them we have changed our Charter before you can see all the amendments from the very beginning (2013). That being said, State or Town made changes, codes have changed and we have to abide by it, I think it should be a slow and considerate process sometimes what appears to be so helpful can backfire. We will never know it until we do it; I think slow and easy does it on the Charter. As far as voting whether we are going to change it a motion can be brought to that effect but don't know how effective that motion would be or should it take it one by one.

Doug - My point is every one of these changes, we take away from the public and their decisions. These are all gaged to give more power to the Council and takes the power away from the people. Term limits I can see where term limits are good and it is not going to affect me in the least because I won't be running two (2) or three (3) more times. When you put term limits on you are taking the rights away

from the people to say who they want to run. To me that is not right. If they want to elect someone one four (4) or five (5) times that is their prerogative and I don't think it is right for the Council to limit terms and try to hold what they want. If the public likes someone and they want to vote them in 100 years that is up to them that is their choice. If you look at every one of these it is taking away from the public, their choices and the input that they have every one of these changes. That is why I don't want to see the Charter changed.

Mayor Cury – Drive-Thru Discussion

John - We have talked about this a couple of times and asked Mayor and Logan to look at a couple of preliminary designs that we have for the drive-thru. Since we are where we are and the amount of money that we had from the Cares Act money we are looking at a column maybe five (5) or six (6) foot tall has the voice and the tube underground similar to what is at a bank. I want some direction from Council. We have to move pretty quick the deadline on the money is December. We need to put out bids for quotes or get some pricing to move forward with that. If that is not what you had in mind we can go back and see if there is anything else we can spend the money on.

Mayor Cury - I think it is a fine thing personally; did you distribute the pictures to everybody?

John – I did and I can email them out again tomorrow and you can send me comments back. I will send the actual quote when I get it.

Mike – Where is it going?

John – Front right of the building we may have to repaint the parking lot to direct the traffic in the right pattern I think it should not be too much.

Mayor Cury - Traffic flow was a concern I had.

John - There is not a perfect place to put it but the best place we can find. There is a lot of electrical and utilities we have to find a place as easy as possible. I will send an update on that tomorrow and send me some feedback once you have a change to look at it.

Mayor Cury – Proposed Holiday Schedule - Everyone should have a copy. It is in tandem with federal guidelines is that correct?

John - I have drafted what other Towns are doing, Cedar Bluff, State, Lebanon, County, Tazewell, Bluefield and what we are doing. We fall pretty short on the amount of holidays off, it doesn't sound like an issue but when the Town of Cedar Bluff and County are closed and we have to pick up trash we can't take it to the land fill, there is business that can't be done. I wanted to present to you to see what holidays you would be willing to add back to the calendar for the upcoming year.

Mayor Cury - Has everyone had time to review the proposed holiday schedule?

Richard - I am going to abstain on any voting or discussion according to Section 2.23115.

Logan - Looking at the chart we fall terribly short on allowing our employees for the Town of Richlands time to celebrate with their families on holidays. I know for myself I would want to be with my family and I think that is the least we can do for our Town employees. I also see the Town Manager's point if something is closed on the County level obviously we can't operate as we normally would. I don't see any reason why we could not add all of them. Juneteenth was added this year as a State and Federal holiday. I don't see why we could not offer all of those. I was looking at Cedar Bluff, the County and State. Would you agree Mr. O'Daniel as far as schedule?

John – The County is pretty close mirrors the State. If we mirrored the County you would be mirroring the State schedules as well.

Jeff - If we just mirrored the County.

Logan - If it already creates an issue for the County or for the Town when the County is closed, I think we fall terribly short looking at our 8-10 days comparison to 14.5 days. I think it would be wonderful to mirror the County.

Mayor Cury - That is three (3) members of Council that feels to mirror the County.

Mary Ann - I agree with matching the holidays with the County but the one (1) holiday that the County does not offer is Good Friday, I think we should add. I would mention New Year's Eve but I know in my personal business it is the last day of the year and I have a lot of people making payments but I would defer to the Town Manager if that is a similar experience here. I just work it and tell my staff to go home. I am typically busy.

John - It depends on what day the cut-off falls on, I am not a 100% sure on that.

Mary Ann - I will make a motion.

Mike – I would like to add one thing, I think we should remove the asterisk beside of Christmas Eve, if we have employees planning on vacation but they don't know to plan because they don't know if Council is going to give them Christmas Eve off or not. It has check mark and asterisk which indicates it is annually our decision. I don't have an issue with taking that asterisk away.

Mary Ann - If we match the County we would take it away.

Mike – And add Good Friday. We would be mirroring Lebanon.

Mary Ann – I make a motion that we change our holiday schedule pay to match the current plan of the Town of Lebanon, Mike seconded the motion.

John - Just to be clear if Lebanon changes anything we would not automatically mirror, we would bring back to Council for discussion.

Mary Ann - We could read thru each one of them for the motion but ...

Mike – Lebanon as of 2020

Mayor Cury - Mary Ann I follow what you are saying but for clarity, is it possible to reframe that motion. Richard is saying 15.5 days.

Mary Ann - I will amend the motion that we change our holiday schedule to 15.5 days.

Jeff - You could leave to the discretion of the Town Manager for the 15.5 days.

Mayor Cury - What days are we voting on it could come up later?

Jeff - Why are we wasting time asking if the employees can have off Christmas Eve, get the scheulde out early and everybody knows?

Doug - I think leave it to the discretion of the Town Manager.

Mary Ann - I will make the motion to add the following holidays for our Town Employees - Martin Luther King Jr. Day, Washington’s B-day (President’s Day), Good Friday, Juneteenth, Columbus Day, Thanksgiving Eve (Half Day), Christmas Eve to the current holiday schedule. Mike seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call – Doug- Yes, Jeff-Yes, Logan-Yes, Richard-Abstained, Mike – Yes, Mary Ann– Yes Motion carries – 5/1. (Richard Abstained)

Mayor Cury – Census Committee Appointment

John – I put an email in your packet from Eric Young, there is a Census Committee they have requested to add someone to that committee. Just wanted to see if there is anyone you would like to serve on that committee.

Mike - Who was our old one?

Mayor Cury - I don’t think we had it, the census is every ten (10) years. Are you looking for a volunteer?

John – Yes

Mike – How many do you have to have?

John – Just one (1).

Mike – Does it have to be a member of Council?

Mayor Cury - Mike would you read the email.

Mike – Read the email from Eric Young – Dated July 19, 2021

Mayor Cury - I presume you can pick someone or someone can volunteer.

John - I didn't know if it was more like political...

Mayor Cury - I think it implies political.

Doug - What about Wanda Lowe? I think she would be a good one.

Mary Ann - I would agree with Wanda Lowe.

Mayor Cury - Do we have a consensus on that? Who is going to call and ask her?

John - If she is not interested I will be the fall back.

Mike - You could both do it.

Mayor Cury - We have someone in the audience that wants to participate.

Morgan Earp - I would be happy to be on the committee.

Mayor Cury – Morgan Earp, he is a volunteer and I accept it. Mr. O'Daniel will be in touch with you about meeting times, we can also ask Wanda, we will send a slew of people.

Mayor Cury – Budget Billing Update

John - We discussed at our last meeting, we are changing to our "Budget Payment Plan", and people on a set budget will be set up on monthly budget amount. At the end of the year we try our best to estimate based on their previous consumption, a lot of times people overpay. In the past we have automatically sent them a check but that turned into a pretty big headache most people would bring

back and apply to their account. If someone still wants a check we will cut them a check at the end of the year if they don't they can let us know how they would like it or we will apply to their balance.

Mayor Cury – I think that makes excellent sense.

Mayor Cury - Utility Disconnections Update

John – The disconnection moratorium will end at the end of the month. We put a note in the delinquent utilities customers' bill the last time we sent out bills, so everybody delinquent should receive that notice. Basically we are to the point where we are at the next billing cycle if not paid they will be cut off. Anybody delinquent needs to come in and set up a payment plan by the end of the month. I wanted to give you some updated numbers how much money we had out there, Commercial and Residential Accounts \$8569.00, total of 25 accounts ranges from \$12 to \$2600 delinquent and average of \$342 . For residential we have \$142,000 that is for 206 utility accounts delinquent, they range from \$16.51 to \$6,536.72 with an average of \$690 per account. We essentially are at \$156,000 worth of delinquent accounts. We need them to set up payment plans to get the payments paid for the past due amount. We are moving forward and going back to our normal process unless Council choses to do something beyond what the governor has required to do for our customers.

Mayor Cury - Times are complex aren't they. It could get that way again but we pray not. John, do you need to cover anything else under miscellaneous.

John - If you will notice the new camera in the back and the new camera beside the computer that is for the Public Access Channel we have talked to IT guy to get him to come in next month and get that set up so we can broadcast live. At that point we can discuss if we still want to do You Tube or is the Public Access Channel going to be sufficient. Hopefully in the next 30 days we can get it up and running.

Mayor Cury – Attorney Comments: Appointment of Zoning Board of Appeals

Michael – I had talked to Brad about this it looks like you actually have (5) members on the Zoning Board of Appeals but you have to have it approved thru the Circuit Court of Tazewell County. I have a sample draft here of what it would need to look like; I already have Chad Ashby, Bill Patton, Gene Hurst, George Brown, and Gaynelle Thompson on the list. Under the State code it is recommended that everyone should stagger their years you would have one (1) stagger for every five (5) years. It looks like Richlands has done that for the most part but there are two (2) that will be rotating off June 30, 2023. There is no one set to rotate off in 2026. Someone must have not rotated off this past year. It is something that will be a continuous petition every June or July just to keep that on file in the Circuit Court.

Mayor Cury - Will you be taking care of that for us?

Michael – Yes

John - Do we need to reapprove those appointments just for the remainder of their terms or good with no action tonight?

Michael - I think it would be good to go ahead and approve who is on there and get there terms set in the circuit court.

Mayor Cury - Is there a motion to renew the current members of the Zoning Board of Appeals for the terms they are currently serving.

Doug - I make the motion, Mary Ann seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call – Doug- Yes, Jeff- Yes, Logan-Yes, Richard-Yes, Mike– Yes, and Mary Ann – Yes Motion carries – 6/0.

Mayor Cury – Attorney Comments – Foreclosure Update

Michael – I talked to Brad about this one I have an email from Wayne McClanahan dated Saturday April 10, our stance is to follow Wayne’s recommendation however seems like there has not been any active action on that since that date. We are basically here at scratch on the foreclosure of the tax sales. There was a recommendation of a Blight/Nuisance Ordinances I am not aware of that ever being passed. That would be the recommendation of the Firm to pass that ordinances and base the sales off that ordinances itself.

Mike - I think we were close to one.

Mayor Cury - Is that the one that I question that had blanks in it.

Mike – Yes

John - One was for code enforcement, we had some wording and tax abatement with the County that we could partner on and try to figure out how to encourage people

Mayor Cury - There were blanks in the ordinance, is that right Richard?

Richard - There was.

Mayor Cury - I would have felt uncomfortable voting on it with blanks in it and the other thing was tax abatements with the County. Based on fixing the property up, I was not sure about that. I questioned that, I remember Mike saying it needed to be a priority, Mary Ann said you are right, it needs to be a priority but apparently we have dropped the priority and we need to pick up again.

Mary Ann – Big question I have and I don't expect you to know the answer but when Mr. McClanahan prior to his leaving for the Blankenship property on Fairfax Avenue and the former Dr. Gomez property in Hidden Valley there was supposed to be a public auction on steps on the Tazewell County Court House on June 14 at 9:00am. I had so many citizens in both those areas so pleased that something was finally going to happen and I don't know what happened. But I know that Brittani Ferrell in Hidden Valley told me she called the Court House and she was told that it was rescheduled to October, I am totally lost and very upset I think surely Wayne McClanahan from the Gooch Firm should be able to fill in the blanks of what happened on the sale of June 14.

Michael - That is the first I am hearing of it. Do you know what day in October?

Mary Ann - Ms. Ferrell just said she was told in October.

Mayor Cury - I want to echo what Mary Ann is saying it was supposed to be in June and I don't recall being on the Court House steps, obviously it has not happened can you research all that and bring us up to date.

Mary Ann - All these citizens have been more than patient; I could not be that patient if I were them. That is just two areas but that is two that we had definite action. It didn't have anything to do with the blight what I understand was tax sale.

Michael - Was that a Town Tax Sale or County sale?

Mayor Cury - It was complex, the Town was selling it

Mary Ann - He had discussed with Eric Young.

Mike - He discussed with Chase and they had an agreement, obviously if there were taxes owned to Richlands there would be taxes for the County.

Michael - I will try to find out if the County moved to October.

Mary Ann - I just think the citizens deserve an answer because now we are two (2) months after what they finally thought was an answer of a huge problem and we still can't give them an answer and it is not your fault but if you could be kind enough to check into it we would really appreciate it.

Mayor Cury - Michael thank you for representing yourself, your firm and our Town.

Mayor Cury - John can you explain the new layout to us.

John – This is something that will take a little time to get use to but it helps me prepare and the Council for any decisions that you would like to make. If there is something you want to bring up and it takes

Council voting I ask that you send it to me the week before so we can put on the new or old items for discussion. You can be prepared to make decision at the meeting versus make a decision that night if we have not had a chance to get background information. It will be at the Mayor's discretion but I think it will take time to ease into it is a little different to what you have done for years.

Mayor Cury - I was not familiar with the terms but I think I understand it in general. He is asking if we are going to make motions if we know in advance we can let John know so he can put it in a different section. Otherwise these are Councilmembers report that does not necessary need a motion. It does not stop you from making a motion, just trying to get information to you first.

Doug - If it is not possible, you understand.

Mayor Cury – "Council Member Reports" – Richard Brown

Richard – I spoken to Mr. McCracken on Jewell Street and he advised that the Town had done some work on the ditch line at McClure is there any more work that is going to be done over there or do you know?

John - I asked our guys to kind of go and dig out as much as they felt comfortable and not go to the point where it would be too deep and the water would not flood, we have spoken to the railroad and they are planning to move that culvert we are waiting on them to do that. We have done everything on our end that I feel comfortable doing.

Richard – There was a couple of signage issues that we had on Veterans, I didn't get a chance to talk to you prior to the meeting but if you are going south bound as you cross the bridge kind of behind Jeff's house there is a "Reduce Speed Ahead" sign and a "Speed Limit" sign next to Farmer's Street that the trees are blocking the signage. I think when the bridge crew from Alleghany pulled there signs there is still one at the second Alleghany intersection that states the "Road Closed". It was when they were doing the bridge next to the memorial; they forgot to take the sign down.

Richard - I want to get you to go over the first reading of the four (4) ordinances, I had spoken to you earlier regarding that these in fact are not new increases or additional increases.

John - They are not in addition to what was already passed. At our next meeting we plan to ask Council to revoke those because when they were passed during that process we realized procedurally we might not have followed the process as close to the ways of the regulations that we would have liked, that is why we are going back and going thru the process again to make sure that we follow regulations that are in place as close as we can.

Richard - There is not a double increase.

John – No, the only difference maybe in what we talked about three (3) or four (4) months ago when we started this discussion are some of the tab fees the staff was going to bring up in three (3) or four (4) months but since we already had to do the rate schedule we went ahead and put those in there.

Mayor Cury - "Council Member Reports' – Mike Street

Mike – Point Broadband I don't have an update currently, the past month was hard to meet and discuss, we plan on having the meeting this month to discuss that proposal.

Mike – 911 had their first collective meeting on July 20, we had some radio volume issues, some calls that were concerning both Fire and EMS, the 911 folks have been very responsive in providing updates and fixing those so we appreciate that thoroughly, it looks like it is going OK there were be growing pains as they continue but it seems the two are working and trying to figure everything out. They have not created the committee yet, I think the Sheriff is manning that and we are hoping that will be created soon.

Mike - Back to School Kids Day Bash, that is going to be this weekend, Friday, Saturday and Sunday. Supplies have been rolling in, I have a number of people on the committee it has been amazing. The response from the community has been humbling as far as what we have been able to raise and what we have been able to buy. We will provide 1500 backpacks to the kids in the community as well as school supplies. We have been buying our school supplies, notebooks, scissors, pencils, glue sticks, pencil bags and crayons; it is an awesome opportunity to really help the kids in the community. That is going to be on Saturday we have lots of volunteers and it is going to be at Critterville that is where we will be giving all the supplies. We will be doing a "Touch a Truck Event" with all our EMS Services and Emergency Services involved and the Richlands Police Department, Fire Department and other agencies around the county to come and bring their vehicles. There will also be some K9 dogs doing some demonstrations it gives them an opportunity to show that they are the good guys. We are really excited and it is all working out. At a later date I will have some recognition as far as our extent with the community, they are putting in hours and hours of time. The community has been incredible in regards to donating time, money and even supplies. We can't thank them enough.

Mayor Cury – "Council Member Reports" – Mary Ann Strong

Mary Ann – I will start with positives I again would like to commend Councilman Street, a lot of time and effort for the Back to School Bash and hope everyone watching brings the kids out all weekend long, Friday, Saturday and Sunday. It is good to have the signs throughout Town. Thank you so much.

Mary Ann – The Rec Park has had a very successful summer season with the pool as far as the number of kids coming. The pool opening went well that is a big thank you to Jessica and Dave Ascue for taking care of the pool. Especially Dave he is retired but he keeps coming back, he helps with the pool and pitches in whenever needed. The lifeguards deserve a big thank you because they have been a great crew this swim season. Going back to school on August 17 the pool will only be open Tuesday – Friday

in the evenings for pool parties, by the way there has been pool parties galore this season more than ever. The pools open Saturday from 11-6 and Sunday from 1-6. Regrettable we did not have a quorum in July for the Rec Commission meeting. Summer is a busy time and I am very disappointed in that and encourage all Rec Commission members to be at the meeting next Monday August 16 at 6:00pm upstairs at the Rec Park. The park is closed on Monday's but the downstairs down is open so you can circle around come thru the back on the second level. I started with positives the only negative that I have and I honestly do not enjoy controversy but when citizens after citizens come up to me and they ask me to ask this question, I feel the responsibility to do so. I have asked this before but again I have been asked to ask again, Mr. Ratliff several citizens have asked me can you honestly say that you live in your home in Hidden Valley or somewhere within the Town of Richlands limits?

Doug - Yes I do and if there is a problem and you keep asking this, we have so many problems in Town and bringing this up every time why don't you think about the problems and deal with the problems that the citizens have. If you have a problem with it why don't you go to the State Police or the Attorney General. I would be glad to show them where I sleep most every night. Sometimes I am out of Town but I suggest instead of bringing up every meeting and taking this time up, go to the State Police I will be glad to show them where I sleep. You bring this crap up every time.

Mary Ann – I have brought this up twice.

Doug –As many problems that we have and as divided as Council is you try to divide it more.

Mary Ann - It appalls me, personally I think Jan White was a fine Mayor, I appreciated her service to our Town, this is not a personal statement and Mayor forgive me for being off subject but it is my report and my final statement but it appalls me that number one we didn't have enough respect for the IDA for their recommendation and more than that Ms. White has currently has sued the Town of Richlands and we appoint her to serve in a very important capacity.

Mayor Cury – “Council Member Reports” – Jeff Hurst

Jeff – The trash behind the Food Lion, since they put two (2) dumpsters in it has actually helped tremendously as far as the amount of trash that was previously on the ground, they still fill up on the weekend but it is getting better. Thank you for trying to work on that problem. I just want to make mention it is illegal to put tires in there. I have seen a few people with tires in their truck driving around Food Lion, just beware there are eyes out there. Mr. Edgell came and spoke about the flowers I think the flowers look great and I wish there was a better way to keep an eye on them. I have run thru there several mornings; they have trashed them and thrown on the ground. I thought that was an eyesore with such a beautiful little project, beautiful than it has ever been. I thank the Garden Club for what they did and hope we can get a better solution in watering. Planning Commission, we did not get to meet this month the gentlemen that was supposed to come and speak with us last two (2) months still has not made it there we are getting a little frustrated as far as that goes. Exciting about school starting and next weekend our Back to School Bash, I thank Mike for his persistence in organizing this event and

all the money he has raised and all the businesses and the people that donated financially. It speaks volume to the need in our community and the willingness of people to join together for a great cause and encourage people to get out on Saturday. Everyone knows what is going on nationally and locally, spiking Covid cases just a reminder for citizens to be careful and to use judgement and be mindful of the spike that is in the area. I know our hospital is really concerned with it and the industry that I am in have seen it too. We are not in the clear yet I am an advocate of health and safety. Just make sure we take the proper precautions and guidelines.

Mayor Cury – “Council Member Reports” – Logan Plaster

Logan – First I would like to thank Council for their understanding of my absence from the last two (2) meetings, our regular scheduled meetings I should say. I have had pneumonia which I am still getting over. I had a prior obligation that I had no choice but be at the last meeting, I ask Mayor Cury to relay that. I have a very good update and look forward to these messages each month since the DNR project has begun in Richlands. I spoke with Julia Winston and she ask me to read this to the Council as of yesterday the TNR Project a total of 31 cats have now been trapped, spaded and neutered and none of the sterilized cats have been returned to the Richlands Mall are being fed and closely monitored by the ladies that were designated to do so, fourteen (14) of the sterilized cats are in foster care and working on getting them adopted, seven (7) cats have already been adopted and in addition twenty-one (21) kittens have been trapped or collected and are in foster care they will be spade and neutered when age appropriate and adopted out or sent to rescues outside of our area. I would like to thank Lisa Hess and Julia Winston and Linda Keen and all the other volunteers. They have done several fund raisers and I commend them on their efforts and I think no one in Richlands has matched what they have done and I really appreciate their efforts, Lisa especially, I talk to her a lot almost weekly of course I would highly encourage citizens if you can and you have an animal to spade or neutered it especially if you leave it outside. Secondly I had a citizen request a Flag Pole at the Rec Park, she had messaged me and she thought since so many different things were going on over there now that Gods Rock Stars she thought that be appropriate and very much needed to have Flag Pole. I promised her I would ask the Town Manager and he had sent me a response but I didn't have time to write it down so would you reiterate that.

John – At this point I think I will refer to the Rec Commission to where it would need to go and get some feedback from them and then we would look at what the cost would be and bring back to Council.

Mary Ann - Jeff I take that we don't have a Flag Pole right?

Jeff – No

Mary Ann - It kind of surprises me with all the softball games that are played thru the years, that is an excellent idea. I think Woodmen would help with the flag; we will talk about it on Monday night,

Logan - I would like to thank John again I will reiterate from the businesses on Front Street across from the old Incubator, they were very thankful that you had the team go out there and paint walk out there. They walk behind the building and not able to get out since they are no longer can park across the street. They are parking behind their building and getting blocked in and many of them are professionals that have appointments and they were having issues in getting out. I really appreciate that and wanted to reiterate from the businesses as well. Of course as a new school year begins it is not as great as the teachers and students would want it to be but I wish the teachers and students a great back to school year, my prayers are with them and hope they have a wonderful year. Education is so important and I know that Tazewell County Public Schools are working hard to provide a safe environment for the students and I commend them on that. I thank the Council and I appreciate the discussion on the ordinances I didn't make a comment during that time but I will make a comment that the only thing I would see and some I don't agree with but some I do. The term limits I definitely agree with and I think eight (8) years would be easier with everyone involved you can run two (2) terms and you are finished as far as that goes I am personally OK with that, some of the other ones I will have to think about and ponder whether they are good or not but I appreciate the work that has been done on that.

Mayor Cury – “Council Member Reports” – Doug Ratliff

Doug – I didn't get a chance to talk to the gentlemen but Gene Hearl called and he would like for you to look at the Ash Trees that is on Town property two (2) of them have died, one (1) is on Town property and his is afraid it will fall and cause damage to the road.

John – Is that on Plantation Drive?

Doug - Yes, it is the first house on the right. There is another one that is on Town property that could be a danger if you follow the road to the right there is one up there on Town property could fall and pose a danger.

John - Does he know where both of them are?

Doug - He left it at my office but I will get one of my people to bring to you it is where the line is. On 1754 Kents Ridge Road they can barely get out because there is no gravel in front of the road, it is washed out and really from the Gillespie's all the way down thru Kents Ridge both shoulders of the road are breaking off it could pose a danger if we could look at that maybe help that situation. One of the houses which we have talked about before poured a concrete driveway to the road I think if it snows and the plow goes thru there I think that I going to be a problem if they hit that concrete. You need to take a look at that, if you will look at both sides of the road going thru Kents Ridge to the Gillespie's going all the way down to Town Limits there is a problem there. We were talking about the pool and I had a complaint it wasn't a complaint just a suggestion maybe you could help us out with this Mary Ann. They were at the pool and most of the seats were broken, they need more seating. If you could talk to Jessica and you guys get together with the Rec Committee and maybe help them out with some of the seats around the pool I would appreciate that.

Mary Ann- You are very welcome.

Doug – There is also a rumor don't know if it is true or not we bought a police console up into thousands of dollars, is that true?

John - If we did Council would have approved it.

Doug - It was going around that we paid close to \$100,000 for a new console.

John - Not that I am aware of.

Doug - I just wanted to make sure I think everyone knows we are the last dispatch in the State of Virginia and to make a big investment like that it is going to go in the next two (2) or three (3) years because of the laws. I wanted to make sure we didn't make a large investment in a police console that is going to be obsolete in a year or two.

Mayor Cury – “Mayor’s Comments”

Mayor Cury – I have had two (2) calls concerns that is best relayed to the manager privately. People who are concerned about neighbor things and they are afraid of retaliation. I will mention them to you privately. I want to thank Mike and all the people that worked with him for helping with the “Back to School Bash” which promises to be very successful. Success comes in not in terms of numbers necessarily or money it is when you see the children and the happy expressions that they will have. That is the real success; I want to thank you for working very hard on that. Mary Ann works very hard at Rec, Logan you report on animals it is so appreciated because I know it can take a lot of time and nothing we can personally do about it but the people working toward that end have done something to help these living creatures. I love history and I own up to it gratefully so I want to share something. I am reading a book called Split of the Vow and it is very detailed May of 1944 about the split and how Churchill handled it and all the famous speeches that he gave he wrote himself he loved poetry, he loved literature and he loved history and he drew all kinds of scriptures all those words from all those sources and they are famous words but what confounded the Nazi who would control Europe was his positive attitude. He had to take on that persona and when I hear of positivity no matter our differences it inspires me to still love this Town as we all do with no question about it from any point of view. What confounded Hitler and all those people who were trying to bring Britain to their knees was Hitler's positive attitude, they could not understand it, you know the greatest darkest days, that's not important

Mayor Cury - Executive Closed Session Pursuant to VA Code Section

- (a) 2.2-3711 (a) (29) Contract Negotiations
- (b) 2.2-3711 (a) (3) Property Acquisition
- (c) 2.2-3711 (a) (8) Pending Litigation

Mayor Cury - Do I hear a motion to enter into Executive Closed Session?

Jeff- I make the motion to go into Executive Closed Session, Mary Ann seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call – Doug, Yes- Jeff, Yes –Logan -Yes, Richard-Yes, Mike – Yes, Mary Ann – Yes Motion carries – 6/0.

Mayor Cury - We will go into Executive Closed Session.

Mayor Cury - Motion that the Members of Council reconvene in open session and accept the Certificate of Executive Session certifying that the matters discussed while in executive session were those both lawfully exempted from the open meeting requirements and identified in the motion by which the closed session was convened.

Jeff – I make the motion, Richard second the motion

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call – Doug, Yes- Jeff, Yes –Logan -Yes, Richard-Yes, Mike – Yes, Mary Ann – Yes Motion carries – 6/0.

Mayor Cury - Is there any action that needs to be taken following our Executive Session?

Richard - I make the motion to hire Steven W. Gooch firm to precede with collections on behalf of the Town of Richlands, Logan seconded the motion.

John - Based on their proposal.

Mayor Cury - Let's add that language.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Roll Call – Doug, Yes- Jeff, Yes –Logan -Yes, Richard-Yes, Mike – Yes, Mary Ann – Yes Motion carries – 6/0.

Mayor Cury - We will direct the Town Manager to inform the Gooch Firm.

Mayor Cury - Is there a motion to adjourn the meeting until September 14.

Logan - I make the motion to adjourn, Richard seconded the motion.

Mayor Cury- We have a motion and a second, any further discussion? All those in favor of the motion say yes. All those that oppose say no. Doug, Yes- Jeff, Yes –Logan -Yes, Richard-Yes, Mike – Yes, Mary Ann – Yes Motion carries – 6/0.

Rodney D. Cury, Mayor

Connie Allen, Town Clerk



**RESOLUTION
R-2021-08-01**

Appointment of the Town Attorney

WHEREAS, pursuant to Section 3.9 of the Richlands Town Charter the Town shall appoint a Town Attorney, for an indefinite term who shall be an attorney-at-law licensed to practice under the laws of the Commonwealth. The Town Attorney shall receive such compensation and fees as shall be provided by the Council by ordinance or resolution. The Town Attorney shall have the following powers and duties:

- a. To be legal advisor of the Council, the Town Manager, and all departments, boards, commissions, and agencies of the town, in all matters affecting the interest of the town and shall upon request furnish a written opinion on any question of law involving their respective official powers and duties;
- b. To prepare, at the request of the Town Manager or any member of the Council, ordinances for introduction and, at the request of the Council or any member thereof, shall examine any ordinance after introduction and render his or her opinion as to the form and legality thereof;
- c. To draw or approve all bonds, deeds, leases, contracts, or other instruments to which the town is a party or in which it has an interest; and
- d. To represent the town as counsel in any civil case in which it is interested and in criminal cases when so required by the Town Council. (2013, c. 519)

WHEREAS, the previously appointed Town Attorney/ law firm's service to the town ended on June 30th, 2021

NOW THEREFORE BE IT RESOLVED that the firm that the firm Gillespie, Hart, Altizer, and Whitesell P.C. will bill at a rate of \$200 per hour, mileage billed at the federal rate of \$0.57 per mile, postage reimbursed based on actual cost, and copies will be billed at \$0.50 per page; and

NOW THEREFORE BE IT RESOLVED that the firm Gillespie, Hart, Altizer, and Whitesell P.C. is appointed as Town Attorney to perform the duties described in Section 3.9

The Town of Richlands Town Council,

Date

Rodney D. Cury, Mayor

Connie Allen, Town Clerk

**TOWN
OF
RICHLANDS**

September 14, 2021

RATE SCHEDULES AND RIDERS

ELECTRIC – WATER – WASTEWATER
SANITATION COLLECTION AND CONTAINERS

Ordinance # O-2021-08-01

**Adopted 09/14/2021
Effective 09/27/2021**

Rate Making Authority

Virginia Code Title 15.2, Chapter 21 authorizes local governments to operate public utilities.

The Richlands Town Council establishes utility rates, as authorized in Town Code.

Policies and procedures pertaining to standards and services are maintained in separate documents.

Definitions

All terms used herein are considered to have common public Utility application. They are neither unique to the Town of Richlands, nor are they meant to be subjected to precise scientific definition.

Consumption - The amount of service used over a given period of time as measured by a meter.

Customer - The individual, firm, or organization that purchases service at a specific location under a specific rate classification, contract, or rate schedule.

Customer Charge - The established fixed fee necessary to cover meter reading, billing, and other general service costs.

Customer Class - Specified Customer category as determined by consumption or demand levels, patterns, conditions, equipment used, and type of service.

Demand Charge - That part of the charge for electric service based on the amount of the Utility's plant and resources required to serve the Customer's peak needs. Demand is the average kW to the nearest 1/10th measured by the Utility's metering equipment for a 15-minute period as adjusted for power factor.

Energy Charge - The charge per kWh of electricity delivered to a Customer.

Kilowatt (kW) - A standard measure of electricity equal to 1,000 watts.

Kilowatt-hour (kWh) - One thousand watts of power used for one hour. Electricity is measured and billed in kWh increments.

Month - Not a calendar month, but instead the interval between successive regular meter reading dates. This can range from 26 to 35 calendar days for Customers billed on monthly cycles and 56 to 65 calendar days for those billed on a on bi-monthly basis.

Town, Town of Richlands, Virginia.

Utility - Refers to the Town of Richlands Utilities Department, or any division thereof.

**Town of Richlands
Schedule R.S.
Residential Electric Service
Code E05**

Availability of Service: Availability for full domestic electric service through one meter to individual residential customers.

Monthly Rate:

Customer Charge.....\$9.90 per month

Energy and Fuel Charge:

All KWH.....\$0.12411 per KWH

Base Rate Factor: The above rate charges are subject to adjustment by the Base Rate Factor, Rider “BRF”, which is incorporated herein by reference.

Minimum Charge: This schedule is subject to a minimum charge equal to the customer charge.

Power Cost Adjustment: The above energy charge is subject to a Power Cost Adjustment, Rider “PCA”, which is incorporated herein by reference.

Payment: Bills are due upon presentation and payable at Town Hall Finance Office located at 200 Washington Square, Richlands, Virginia. Payment is due by the 15th of the month. A penalty of 10% per service will be added to the bill if not received prior to the due date. All delinquent accounts are subject to cut-off after the 20th of each month.

Reconnection Charge: There shall be a charge for reconnection of services terminated because of non-payment of bills in accordance with “Miscellaneous Services” listing included in these Rate Schedules

Miscellaneous Service Charges: Charges for additional services provided shall be made on the basis of the “Miscellaneous Services” listing included in these Rate Schedules.

Term of Service: Continuous until Customer notice.

Special Terms and Conditions: This rate is also available to rural domestic Customers engaged principally in agricultural pursuits where service is taken through one meter for residential purposes as well as for the usual farm uses outside the home, but it is not extended to any other operations of a commercial nature or operations such as processing, preparing or distributing products not raised or produced on the farm, unless such operation is incidental to usual residential and farm uses.

The rate is available for single-phase service, 60 hertz and at any available standard voltage. Three-phase service may be provided, but only under special arrangements and according to the "Policies, Standards and Specifications for Electric Service to Residential, Commercial and Industrial Developments." All service required on premises by Customer shall be furnished

through one meter. Resale of service is not permitted hereunder. Where a part of the Customer's equipment is used for purposes other than residential, a different applicable rate schedule will apply to such power service.

See Service Policies & Procedures.

Effective: Bills rendered after 09/27/2021

Town of Richlands
Schedule S.W.S.
Sanctuary Worship Service
Code E051

Availability of Service: Availability for electric service only to the synagogue or church building in which the sanctuary or principal place of worship is located which take Standard Service from the Company.

Monthly Rate:

Customer Charge.....\$10.70 per month

Energy and Fuel Charge:

All KWH.....\$0.1349 per KWH

Base Rate Factor: The above rate charges are subject to adjustment by the Base Rate Factor, Rider "BRF", which is incorporated herein by reference.

Minimum Charge: This schedule is subject to a minimum charge equal to the customer charge.

Power Cost Adjustment: The above energy charge is subject to a Power Cost Adjustment, Rider "PCA", which is incorporated herein by reference.

Payment: Bills are due upon presentation and payable at Town Hall Finance Office located at 200 Washington Square, Richlands, Virginia. Payment is due by the 15th of the month. A penalty of 10% per service will be added to the bill if not received prior to the due date. All delinquent accounts are subject to cut-off after the 20th of each month.

Reconnection Charge: There shall be a charge for reconnection of services terminated because of non-payment of bills in accordance with "Miscellaneous Services" listing included in these Rate Schedules

Miscellaneous Service Charges: Charges for additional services provided shall be made on the basis of the "Miscellaneous Services" listing included in these Rate Schedules

Term of Service: Continuous until Customer notice.

Special Terms and Conditions: This rate is also available to rural domestic Customers engaged principally in agricultural pursuits where service is taken through one meter for residential purposes as well as for the usual farm uses outside the home, but it is not extended to any other operations of a commercial nature or operations such as processing, preparing or distributing products not raised or produced on the farm, unless such operation is incidental to usual residential and farm uses.

The rate is available for single-phase service, 60 hertz and at any available standard voltage. Three-phase service may be provided, but only under special arrangements and according to the "Policies, Standards and Specifications for Electric Service to Residential, Commercial and Industrial Developments." All service required on premises by Customer shall be furnished

through one meter. Resale of service is not permitted hereunder. Where a part of the Customer's equipment is used for purposes other than residential, a different applicable rate schedule will apply to such power service.

See Service Policies & Procedures.

Effective: Bills rendered after 09/27/2021

**Town of Richlands
Schedule S.G.S.
Small General Service
Code E08, E09**

Availability of Service: Available for general service customers with electrical capacity requirements of 25 KW or less per month. When a customer being served under this Schedule exceeds 25 KW per month for more than two months during the past twelve months, the customer will be placed on the appropriate rate Schedule.

Monthly Rate:

Customer Charge.....\$12.20 per month

Energy and Fuel Charge

All KWH.....\$0.12066 per KWH

Base Rate Factor: The above rate charges are subject to adjustment by the Base Rate Factor, Rider "BRF", which is incorporated herein by reference.

Minimum Charge: This schedule is subject to a minimum monthly charge equal to the Customer Charge.

Power Cost Adjustment: The above energy charge is subject to a Power Cost Adjustment, Rider "PCA", which is incorporated herein by reference

Payment: Bills are due upon presentation and payable at Town Hall Finance Office located at 200 Washington Square, Richlands, Virginia. Payment is due by the 15th of the month. A penalty of 10% per service will be added to the bill if not received prior to the due date. All delinquent accounts are subject to cut-off after the 20th of each month.

Reconnection Charge: There shall be a charge for reconnection of services terminated because of non-payment of bills in accordance with "Miscellaneous Services" listing included in these Rate Schedules.

Miscellaneous Service Charges: Charges for additional services provided shall be made on the basis of the "Miscellaneous Services" listing included in these Rate Schedules.

Term of Service: Continuous until Customer notice.

Special Terms and Conditions: The rate is available for single-phase service, 60 hertz and at any available standard voltage. Three-phase service may be provided without additional cost as provided in the "Policies, Standards and Specifications for Electric Service to Residential, Commercial and Industrial Developments." All service required on premises by the Customer shall be furnished through one meter. Resale of service is not permitted hereunder.

See Service Policies & Procedures.

Effective: Bills rendered after 09/27/2021

**Town of Richlands
Schedule L.G.S.
Large General Electric Service
Code E01**

Availability of Service: Availability for general service customers with electrical capacity requirements exceeding 500 KW per month for more than two months during the past twelve months but less than 1,000 KW per month.

Monthly Rate:

Customer Charge.....\$214.00 per month

Demand Charge
All KW of demand..... \$16.05 per KW

Energy and Fuel Charge
All KWH.....\$0.07094 per KWH

Base Rate Factor: The above rate charges are subject to adjustment by the Base Rate Factor, Rider "BRF", which is incorporated herein by reference.

Minimum Charge: This schedule is subject to a minimum monthly charge equal to the customer charge, plus such additional charges as are applicable from demand or energy.

Power Cost Adjustment: The above energy charge is subject to a Power Cost Adjustment, Rider "PCA", which is incorporated herein by reference.

Measurement of Energy & Determination of Demand: Energy supplied hereunder will normally be delivered through one meter for a combined power and lighting load. However, where the Utility has specified separate single-phase metering for lighting and a separate polyphase metering for power at a single location, then the kilowatt-hours and demand for billing purposes will be taken as the two kilowatt-hour readings and two demand readings separately determined.

The Customer's demand shall be taken monthly to be the highest registration of a 15-minute integrating demand meter or indicator, or the highest registration of a thermal type demand meter or the highest registration of a solid-state, electronic type demand meter.

For purposes of billing, including determination of minimum bill, the demand shall be the greater of the following:

- (a) 500 kW; or
- (b) the current month measured demand; or
- (c) 40% of the highest measured demand established during the past eleven months, including demand adjustments for power factor.

The Customer agrees to maintain unity power factor as nearly as practicable. Metered demands shall be adjusted to correct for average power factors lower than ninety percent (90%) lagging. Such adjustment shall be made by increasing the metered demand by one-half the percent difference between ninety percent (90%) and the actual average power factor.

Equipment Supplied by Customer: The point of ownership and delivery shall be at the load side of the transformer(s) used to supply the Customer. The Customer shall provide for the installation, operation and maintenance of all equipment and facilities required for service beyond the delivery point.

Local Tax Adjustment: This rate is subject to Local Tax Adjustment, Rider "E", which is incorporated herein by reference.

Payment: Bills are due upon presentation and payable at Town Hall Finance Office located at 200 Washington Square, Richlands, Virginia. Payment is due by the 15th of the month.

A penalty of 10% per service will be added to the bill if not received prior to the due date. All delinquent accounts are subject to cut-off after the 20th of each month.

Reconnection Charge: There shall be a charge for reconnection of services terminated because of non-payment of bills in accordance with "Miscellaneous Services" listing included in these Rate Schedules.

Miscellaneous Service Charges: Charges for additional services provided shall be made on the basis of the "Miscellaneous Services" listing included in these Rate Schedules.

Term of Service: Not less than one year.

Special Terms and Conditions: Single or three phase, 60 hertz and at any available standard voltage. Resale of service is not permitted hereunder.

See Service Policies & Procedures.

Effective: Bills rendered after 09/27/2021

**Town of Richlands
Schedule M. G. S.
(Medium General Services)
Code E07**

Availability of Service: Available for general service customers with electrical capacity requirements exceeding 25 KW per month for more than two months during the past twelve months but less than 500 KW per month.

Monthly Rate:

Customer Charge.....\$13.90 per month

Demand Charge

All KW of demand.....\$ 4.75 per KW

Energy Charge

All metered KWH.....\$ 0.1038 per KWH

Base Rate Factor: The above rate charges are subject to adjustment by the Base Rate Factor, Rider "BRF", which is incorporated herein by reference.

Minimum Charge: This Schedule is subject to a minimum monthly charge equal to the Customer Charge, plus such additional charges as are applicable from demand or energy.

Power Cost Adjustment: The above energy charge is subject to a Power Cost Adjustment, Rider "PCA", which is incorporated herein by reference.

Measurement of Energy Determination of Demand: Energy supplied hereunder will normally be delivered through one meter for a combined power and lighting load. However, where the Utility has specified separate single-phase metering for lighting and a separate polyphase metering for power at a single location, then the kilowatt-hours and demand for billing purposes will be taken as the two kilowatt-hour readings and two demand readings separately determined.

The Customer's demand shall be taken monthly to be the highest registration of a 15-minute integrating demand meter or indicator, or the highest registration of a thermal type demand meter or the highest registration of a solid-state, electronic type demand meter.

For purposes of billing, including determination of minimum bill, the demand shall be the greater of the following:

- (a) 25 kW; or
- (b) the current month measured demand; or
- (c) 40% of the highest measured demand established during the past eleven months, including demand adjustments for power factor.

The Customer agrees to maintain unity power factor as nearly as practicable. Metered demands shall be adjusted to correct for average power factors lower than ninety percent (90%) lagging. Such adjustment shall be made by increasing the metered demand by one-half the percent difference between ninety percent (90%) and the actual average power factor.

Equipment Supplied by Customer: The point of ownership and delivery shall be at the load side of the transformer(s) used to supply the Customer. The Customer shall provide for the installation, operation and maintenance of all equipment and facilities required for service beyond the delivery point.

Local Tax Adjustment: This rate is subject to Local Tax Adjustment, Rider "E", which is incorporated herein by reference.

Payment: Bills are due upon presentation and payable at Town Hall Finance Office located at 200 Washington Square, Richlands, Virginia. Payment is due by the 15th of the month. A penalty of 10% per service will be added to the bill if not received prior to the due date. All delinquent accounts are subject to cut-off after the 20th of each month.

Reconnection Charge: There shall be a charge for reconnection of services terminated because of non-payment of bills in accordance with "Miscellaneous Services" listing included in these Rate Schedules.

Miscellaneous Service Charges: Charges for additional services provided shall be made on the basis of the "Miscellaneous Services" listing included in these Rate Schedules.

Effective: Bills rendered after 09/27/2021

**Town of Richlands
Schedule O.L.
(Outdoor Lighting)
Codes OL1, OL2, OL3, OL4, OL5, OL6, OL7, OL8**

Availability of Service

Available for outdoor lighting to individual customers located outside areas covered by municipal street lighting systems.

Monthly Rate*

<u>Code</u>	<u>Wattage</u>	<u>Type of Lamp</u>	<u>Total</u>
OL1	100	H.P. SODIUM	\$10.10
OL2	100 (Shared)	H.P. SODIUM	\$5.05
OL3	400	H.P. SODIUM	\$23.10
OL4	400 (Shared)	H.P. SODIUM	\$11.80
OL5	100HPS	POST TOP	\$11.75
OL6	100HPS	UNGR (Shared)	\$5.90
OL7	250	H.P. SODIUM	\$18.30
OL8	250 (Shared)	H.P. SODIUM	\$9.15

Special Terms and Conditions

Customer must sign a one-year contract agreement with the Town of Richlands. If the customer request that the light be taken down or if the customer moves before the one-year contract expires, they will be charged the balance of the contract.

Effective: Bills rendered after 09/27/2021

TOWN OF RICHLANDS, VIRGINIA
SCHEDULE PCA
(Power Cost Adjustment)

APPLICABILITY

This clause is applicable to and becomes a part of each electric rate schedule in which reference is made to Schedule PCA.

FORMULA

The amount charged for each kWh of energy sold by the Town of Richlands may be increased in accordance with the following:

$$PCA = \frac{C - (B \times P)}{S}$$

Where:

- PCA = Power cost adjustment factor; provided, however, that such factor shall not be less than zero.
- C = The estimated total cost of power in dollars to be purchased by the Town of Richlands for the twelve-month period.
- P = The estimated total kilowatt-hours to be purchased by the Town of Richlands for the twelve-month period.
- S = The estimated total kilowatt-hours to be sold by the Town of Richlands for the twelve-month period.
- B = The average cost of wholesale power per kilowatt-hour purchased by the Town of Richlands which is recovered in the Town of Richlands' retail rate schedules, currently \$0.00861.

The PCA factor will be computed according to the above formula for a twelve-month period beginning July of each fiscal year. Should it appear at any time during the twelve-month period that continued use of the PCA factor then in effect for the remainder of the twelve-month period will result in a substantial under recovery of the power cost, the Town of Richlands may modify the existing PCA factor to recover the applicable power cost more accurately. However, the PCA factor will not be less than zero.

Effective: Bills rendered after 09/27/2021

Temporary Electric Service Rider

APPLICABILITY: Temporary electric service will be furnished to any Customer under Rate SGS or MGS.

SPECIAL TERMS AND CONDITIONS: The Customer must pay either applicable “Miscellaneous Services” charges stated in these Rate Schedules or actual cost, whichever is greater.

See Service Policies & Procedures.

Local Tax Adjustment Rider

When the Town of Richlands is or becomes liable to any political jurisdiction for any gross receipts tax, franchise tax, excise tax, privilege tax, use tax, or any other like charges against its real and/or personal property, or its operation, or its production of energy or the amount of energy sold to or its revenues received from the sales of energy to the Customers within that jurisdiction, the amount of such tax, fee or charge shall be added, pro rata, to the bills of said Customers for electric service rendered within said jurisdiction. This process will thereby prevent Customers not taking service in said jurisdiction from being compelled to share such local taxes. Such tax adjustments shall be shown on the bills of Customers affected as "Tax Adjustment".

When a tax is levied on the Customer's consumption of electric energy by any governmental authority or political subdivision, it may be collected by the Town and transferred to the appropriate body. This local excise tax shall be shown on the bills of Customers affected as "Consumer Tax".

**TOWN OF RICHLANDS
WATER & SEWER RATES**

In-Town Water Rates					
Water Meter Size in Inches	Water Meter Type	Fee per New Tap for Peak Costs	Monthly Minimum Charge Each Meter Size	Usage Allowance in Gallons	Unit Charge per 1,000 Gallons
0.625	Displacement/Ultrasonic	\$1,100	\$13.29	0	\$3.29
0.750	Displacement/Ultrasonic	\$1,100	\$13.29	0	\$3.29
1.000	Displacement/Ultrasonic	\$1,500	\$16.02	0	\$3.29
1.500	Displacement/Ultrasonic	\$2,000	\$20.57	0	\$3.29
2.000	Displacement/Ultrasonic	\$3,200	\$26.03	0	\$3.29
2.500	Displacement/Ultrasonic	Parts Costs	\$34.23	0	\$3.29
3.000	Singlet/Ultrasonic	Parts Costs	\$40.60	0	\$3.29
4.000	Singlet/Ultrasonic	Parts Costs	\$43.33	0	\$3.29
6.000	Singlet/Ultrasonic	Parts Costs	\$102.51	0	\$3.29

Out-of-Town Water Rates					
Water Meter Size in Inches	Water Meter Type	Fee per New Tap for Peak Costs	Monthly Minimum Charge Each Meter Size	Usage Allowance in Gallons	Unit Charge per 1,000 Gallons
0.625	Displacement/Ultrasonic	\$1,100+Labor Costs	\$17.44	0	\$4.39
0.750	Displacement/Ultrasonic	\$1,100+Labor Costs	\$17.44	0	\$4.39
1.000	Displacement/Ultrasonic	\$1,500+Labor Costs	\$22.29	0	\$4.39
1.500	Displacement/Ultrasonic	\$2,000+Labor Costs	\$30.38	0	\$4.39
2.000	Displacement/Ultrasonic	\$3,200+Labor Costs	\$40.10	0	\$4.39
2.500	Displacement/Ultrasonic	Parts + Labor Costs	\$54.66	0	\$4.39
3.000	Singlet/Ultrasonic	Parts + Labor Costs	\$65.99	0	\$4.39
4.000	Singlet/Ultrasonic	Parts + Labor Costs	\$95.12	0	\$4.39
6.000	Singlet/Ultrasonic	Parts + Labor Costs	\$176.05	0	\$4.39

Small				
Water Meter Size in Inches	Water Meter Type	Monthly Minimum Charge Each Meter Size	Usage Allowance in Gallons	Unit Charge per 1,000 Gallons
0.625	Displacement/Ultrasonic	\$17.93	0	\$4.05
0.750	Displacement/Ultrasonic	\$17.93	0	\$4.05
1.000	Displacement/Ultrasonic	\$20.22	0	\$4.05
1.500	Displacement/Ultrasonic	\$24.04	0	\$4.05
2.000	Displacement/Ultrasonic	\$28.62	0	\$4.05
2.500	Displacement/Ultrasonic	\$35.49	0	\$4.05
3.000	Singlet/Ultrasonic	\$40.83	0	\$4.05
4.000	Singlet/Ultrasonic	\$54.57	0	\$4.05
6.000	Singlet/Ultrasonic	\$92.73	0	\$4.05

Out-of-Town Sewer Rates				
Water Meter Size in Inches	Water Meter Type	Monthly Minimum Charge Each Meter Size	Usage Allowance in Gallons	Unit Charge per 1,000 Gallons
0.625	Displacement/Ultrasonic	\$23.50	0	\$5.40
0.750	Displacement/Ultrasonic	\$23.50	0	\$5.40
1.000	Displacement/Ultrasonic	\$27.57	0	\$5.40
1.500	Displacement/Ultrasonic	\$34.35	0	\$5.40
2.000	Displacement/Ultrasonic	\$42.49	0	\$5.40
2.500	Displacement/Ultrasonic	\$54.71	0	\$5.40
3.000	Singlet/Ultrasonic	\$64.20	0	\$5.40
4.000	Singlet/Ultrasonic	\$88.63	0	\$5.40
6.000	Singlet/Ultrasonic	\$156.47	0	\$5.40

Sewer Tap Size in Inches	In-Town Fee per New Tap for Peak Costs	Out-of-Town Fee per New Tap for Peak Costs
4.000	\$500.00	\$500.00+Labor Costs
6.000	\$600.00	\$600.00+Labor Costs
8.000	\$800.00	\$800.00+Labor Costs

- Appropriate meter type will be determined by Town staff.

Effective: Bills rendered after 09/27/2021

**TOWN OF RICHLANDS
GARBAGE AND CONTAINER FEES**

Garbage Rates

Residential-In Town	\$12.65
Residential-Out of Town	\$14.66
Commercial – 1 day pickup per week	\$15.81
Commercial – 2 day pickup per week	\$30.48
Commercial – 3 day pickup per week	\$45.14
Commercial – 5 day pickup per week	\$74.46

Container Charges

1 yard	\$8.05
2 yard	\$16.10
4 yard	\$32.20
6 yard	\$48.30
8 yard	\$64.40

\$8.05 per yard

Effective: Bills rendered after 09/27/2021

Miscellaneous Services

Town of Richlands provides a variety of services at the customer's request. Services are charged on the basis of the following fees:

<u>Miscellaneous Services</u>	<u>Fees</u>
Returned Check Charges	\$30.00
Service Initiation Fee	\$20.00
Late Payment Charge	10% of Balance
Delinquent Re-connect	\$30.00
Debit/Credit Card Convenience Fee	\$3.00

Security Deposit

Electric-Residential	\$250.00
Water-Residential and Commercial	\$75.00
Electric Deposit for Commercial/Based on Average Usage	

Electric Services

Unauthorized Electric/Water Meter Operation	\$50.00
Removal of meter found "on" without authority	\$50.00
Connect Electric Service – After Hours	\$75.00
Reconnect/Disconnect Service at Pole	\$35.00
Temporary Service	\$35.00

Effective: 09/27/2021

Zoning Permits

Fee

Mobile Home	\$20.00
Heat Pump	\$15.00
New Business	\$15.00
Sign	\$15.00
Upgrade of Service	\$15.00
Remodel	\$15.00
Structure add on / not Exceed 1000 Sq. Feet	\$20.00
Structure add on / over 1000 sq. feet	\$25.00
New Structure-Residential	\$40.00
New Structure-Commercial	\$50.00

Effective: 09/27/2021

A motion was made by _____ and seconded by _____ that the second reading of this Ordinance be dispensed with as permitted by section 3.8 of the Richlands Town Charter, and such was passed by a ____ - ____ vote.

A motion was made by _____ and seconded by _____ that this Ordinance be adopted as an emergency measure and take effect on bills rendered after September 27th, 2021, as pursuant to section 3.8 of the Richlands Town Charter, and such was passed by a ____ - ____ vote of the Town Council on this the 14th day of September, 2021.

Rodney D. Cury,
Mayor

Attest:

Town Clerk

Ayes:	
Nays:	
Absent:	

ORDINANCE
O-2021-08-02

BE IT ORDAINED by the Council of the Town of Richlands, a public hearing having been duly held on the 10th day of August, 2021, at 5:30 p.m., and Notice thereof having been published in accordance with the Code of Virginia, 1950, as amended, that the rates for electric shall increase for the 2021-2022 budget cycle as provided in the "Town of Richlands Rate Schedules and Riders for Electric, Water, Wastewater, and Sanitation Collection and Containers" dated the 10th day of August, 2021, a full copy of which is available for review upon request at the Town Hall of the Town of Richlands.

WHEREAS, a duly scheduled and advertised public hearing was held on 10th day of August, 2021, in which public comment was solicited regarding the adoption of the proposed rate increase; and

BE IT ORDAINED by the Town Council of the Town of Richlands, Virginia, that there be a water rate increase as provided in the "Town of Richlands Rate Schedules and Riders for Electric, Water, Wastewater, and Sanitation Collection and Containers." One year after that, minimum and unit charges will be adjusted by 2.6 percent. One additional year later, the minimum and unit charges will be adjusted by 2.6 percentage again. In the remaining six years, assuming incomes, costs, capital improvements and all other critical issues were accurately predicted; rates will be increased by 1.0 percent.

BE IT FURTHER ORDAINED, A motion was made by _____ and seconded by _____ that the second reading of this Ordinance be dispensed with as permitted by section 3.8 of the Richlands Town Charter, and such was passed by a ____ - ____ vote.

A motion was made by _____ and seconded by _____ that this Ordinance be adopted as an emergency measure and take effect on bills rendered after September 27th, 2021, as pursuant to section 3.8 of the Richlands Town Charter, and such was passed by a ____ - ____ vote of the Town Council on this the 14th day of September, 2021.

Rodney D. Cury,
Mayor

Attest:

Town Clerk

Ayes:	
Nays:	
Absent:	

ORDINANCE
O-2021-08-03

BE IT ORDAINED by the Council of the Town of Richlands, a public hearing having been duly held on the 10th day of August, 2021, at 5:30 p.m., and Notice thereof having been published in accordance with the Code of Virginia, 1950, as amended, that the rates for electric shall increase for the 2021-2022 budget cycle as provided in the “Town of Richlands Rate Schedules and Riders for Electric, Water, Wastewater, and Sanitation Collection and Containers” dated the 10th day of August, 2021, a full copy of which is available for review upon request at the Town Hall of the Town of Richlands.

WHEREAS, a duly scheduled and advertised public hearing was held on 10th day of August, 2021, in which public comment was solicited regarding the adoption of the proposed rate increase; and

BE IT ORDAINED by the Town Council of the Town of Richlands, Virginia, that there be a sewer rate increase as provided in the “Town of Richlands Rate Schedules and Riders for Electric, Water, Wastewater, and Sanitation Collection and Containers.” One year after that, minimum and unit charges will be adjusted by 16.1 percent. One additional year later, the minimum and unit charges will be adjusted by 16.1 percentage again.

BE IT FURTHER ORDAINED, A motion was made by _____ and seconded by _____ that the second reading of this Ordinance be dispensed with as permitted by section 3.8 of the Richlands Town Charter, and such was passed by a ____ - ____ vote.

A motion was made by _____ and seconded by _____ that this Ordinance be adopted as an emergency measure and take effect on bills rendered after September 27th, 2021, as pursuant to section 3.8 of the Richlands Town Charter, and such was passed by a ____ - ____ vote of the Town Council on this the 14th day of September, 2021.

Rodney D. Cury,
Mayor

Attest:

Town Clerk

Ayes:	
Nays:	
Absent:	

ORDINANCE
O-2021-08-4

BE IT ORDAINED by the Council of the Town of Richlands, a public hearing having been duly held on the 10th day of August, 2021, at 5:30 p.m., and Notice thereof having been published in accordance with the Code of Virginia, 1950, as amended, that the rates for electric shall increase for the 2021-2022 budget cycle as provided in the “Town of Richlands Rate Schedules and Riders for Electric, Water, Wastewater, and Sanitation Collection and Containers” dated the 10th day of August, 2021, a full copy of which is available for review upon request at the Town Hall of the Town of Richlands.

WHEREAS, a duly scheduled and advertised public hearing was held on 10th day of August, 2021, in which public comment was solicited regarding the adoption of the proposed rate increase; and

BE IT ORDAINED by the Town Council of the Town of Richlands, Virginia, that there be an electric rate increase as provided in the “Town of Richlands Rate Schedules and Riders for Electric, Water, Wastewater, and Sanitation Collection and Containers.” Rates will continue to increase based on various percentage rates listed in the Cost of Service Study.

BE IT FURTHER ORDAINED, A motion was made by _____ and seconded by _____ that the second reading of this Ordinance be dispensed with as permitted by section 3.8 of the Richlands Town Charter, and such was passed by a ____ - ____ vote.

A motion was made by _____ and seconded by _____ that this Ordinance be adopted as an emergency measure and take effect on bills rendered after September 27th, 2021, as pursuant to section 3.8 of the Richlands Town Charter, and such was passed by a ____ - ____ vote of the Town Council on this the 14th day of September, 2021.

Rodney D. Cury,
Mayor

Attest:

Town Clerk

Ayes:	
Nays:	
Absent:	

Richlands, Town of

County of Tazewell

History of incorporation

Charter, 1934, c. 289; repealed 1954, c. 276.

Charter, 1954, c. 276; repealed 1992, c. 271, except § 1.3 (boundaries).

Charter, 1992, c. 271; repealed 2013, c. [519](#).

Current charter

Charter, 2013, c. [519](#).

Article I. Incorporation.

§ 1.1. Body politic and corporate; corporate powers.

The inhabitants of the territory embraced within the present limits of the Town of Richlands, as hereinafter defined, or as the same hereafter may be altered or established by law, shall constitute and continue a body politic and corporate, to be known and designated as the Town of Richlands, and as such shall have perpetual succession, may sue and be sued, plea and be impleaded, contract and be contracted with, and may have a corporate seal which it may alter, renew, or amend at its pleasure, and shall have and exercise all the powers conferred by and be subject to all the laws of the Commonwealth of Virginia for the government of towns within the Commonwealth of Virginia. (2013, c. [519](#))

§ 1.2. Form and vesting of government; powers and duties of council generally.

The municipal government provided by this Charter shall be known as the "town manager plan." Pursuant to its provisions and subject to the Constitution and general laws of the Commonwealth, all powers of the town shall be vested in an elective council, hereinafter referred to as "the council," which shall enact local legislation, adopt budgets, determine policies, and appoint the town manager, who shall execute the laws and administer the government of the town. (2013, c. [519](#))

§ 1.3. Boundaries of the town.

The boundaries of the town shall be as set out in § 1.3 of Chapter 276 of the Acts of Assembly of 1954 and amended by order of the Circuit Court of Tazewell County, Virginia, entered on October 31, 1975, found of record in Deed Book 421, page 288, Plat Book 5, page 25, and Plat Card No. 2767. (2013, c. [519](#))

Article II. Powers of the Town.

§ 2.1. General grant.

The powers set forth in §§ [15.2-1100](#) through [15.2-1126](#), inclusive, of Article 1 of Chapter 11 of Title 15.2 of the Code of Virginia as now existing and hereafter amended are hereby conferred on and vested in the Town of Richlands, Virginia,

together with all other powers which are now or may hereafter be conferred upon or delegated to towns under the Constitution and the laws of the Commonwealth, as fully and completely as though such powers were specifically enumerated herein, and all other powers pertinent to the conduct of a town government the exercise of which is not in conflict with the Constitution and laws of the Commonwealth of Virginia and which, in the opinion of the council, are necessary or desirable to secure and promote the general welfare of the town and the safety, health, peace, good order, comfort, convenience, morals, trade, commerce, and industry of its inhabitants, as fully and completely as though such powers were specifically enumerated in this Charter, and no enumeration of particular powers in this Charter shall be held to be exclusive or as a limitation upon any general grant of power but shall be held to be in addition to this general grant of powers. (2013, c. [519](#))

§ 2.2. Financial powers.

In addition to the powers granted by other sections of this Charter, the town is empowered:

1. To require the owner of every motor vehicle kept or habitually used in town, on a date to be designated by the council, to annually register such motor vehicle and to obtain a license to operate the same by making application to the town treasurer, or such other person as may be designated by the council to issue such license, and to require the vehicle owner to pay an annual fee therefor to be fixed by the council provided that the license fee shall not exceed the amount charged by the Commonwealth on the vehicle;
2. To establish, levy, and collect, except when prohibited by general law, a tax or license on any person, firm, or corporation pursuing or conducting any trade, business, profession, occupation, employment, or calling whatsoever within the boundaries of the town, whether a license may be required therefor by the Commonwealth or not, provided that such license fee therefor shall not exceed the amount charged by the Commonwealth for such license if the Commonwealth requires a license for such trade, business, profession, occupation, employment, or calling, and may provide penalties for the nonpayment thereof, which penalties may include, among other things, the right to prohibit such person, firm, or corporation from pursuing or conducting such trade, business, profession, occupation, employment, or calling within the boundaries of the town unless and until such license shall have been paid;
3. To establish, levy, and collect taxes upon the amount paid for the use of water, sewage facilities, electricity, gas, telephone, or other public utility service used within the town, which taxes may be added to and collected with the bills rendered the purchasers of such service;

4. To establish, levy, and collect a tax on all subjects of taxation not prohibited to it by, nor exempted in, the Constitution and general laws of Virginia;

5. To establish, levy, and enforce the collection of water and sewage rates and charges, and rates and charges for public utilities, products, or conveniences operated, rented, or furnished by the town; and to assess, or cause to be assessed, after reasonable notice to the owner or owners of the buildings or against the proper tenant or tenants. In the event such rates and charges are assessed against the owner or owners, such rates and charges together with such penalties and interest not to exceed ten percent, as the council may by ordinance prescribe, shall constitute and be a lien against the real estate and buildings in or on which such service is rendered and may be filed in the Treasurer's Office of Tazewell County and collected in the same manner as delinquent taxes are filed and collected; in the event such rates and charges shall be assessed against a tenant, the council may, by ordinance, require of such tenant a deposit of such reasonable amount as it may by such ordinance prescribe before furnishing such service to such tenant. The town shall have the right and power to charge a different rate for water or sewage service rendered or furnished to citizens outside the corporate limits from the rates charged for similar services furnished to citizens within the corporate limits;

6. To charge and to collect fees for permits to use public facilities and for public services and privileges. The town shall have the power and right to charge a different rate for any service, facility, or privilege rendered or convenience furnished to citizens without the corporate limits from the rates charged for similar services to citizens within the corporate limits; and

7. To borrow money, contract debts, and make and issue or cause to be made and issued, as evidence thereof, bonds, notes, or other obligations, within the limitations prescribed by the Constitution, and in accordance with the provisions of the law concerning bond issues by towns, upon the credit of the town, or solely upon the credit of specific property owned by the town, or solely upon the credit of income derived from property, facilities, or services used in connection with any public utility owned or operated by the town. (2013, c. [519](#))

§ 2.3. Powers relating to public works, utilities, and properties.

In addition to the powers granted by other sections of this Charter, the town is empowered:

1. To acquire by purchase, gift, devise, condemnation, or otherwise, property real or personal, or any estate therein within or without the town for any of the purposes necessary in carrying out any of the functions of the town; and to hold, improve, sell, lease, mortgage, pledge, or otherwise dispose of the same or any part thereof, including any property now owned by the town;

2. To own, operate, and maintain waterworks; to acquire in any lawful manner in any county of the Commonwealth, such water, lands, property rights, and riparian rights as the council may deem necessary for the purpose of providing an adequate water supply to the town and of piping and conducting the same; to lay, erect, and maintain all necessary mains and service lines, either within or without the corporate limits of the town for the distribution of water to its customers and consumers, both within or without the corporate limits of the town and to charge and collect water rates therefor; to erect and maintain all necessary dams, pumping stations, and other works and connections therewith; to make reasonable rules and regulations for promoting the purity of its water supply and for protecting the same from pollution; for this purpose, to exercise full police powers and sanitary control over all land owned or leased by the town within the limits of the watershed tributary to any such water supply wherever such lands may be located in this Commonwealth; to impose and enforce adequate penalties for the violation of any such rules and regulations; to prevent by injunction any pollution or threatened pollution of such water supply and any and all acts likely to impair the purity thereof; and to carry out the powers herein granted, the town may exercise within the Commonwealth all powers of eminent domain provided by the laws of the Commonwealth;

3. To survey, establish, enter, open, widen, extend, grade, construct, pave, maintain, light, sprinkle, and clean public streets, highways, alleys, sidewalks, parkways, or parks and to relocate, alter, or close the same; and in relocating, altering, or closing any public street or alley to have power to agree to a substitution of a new location, in whole or in part, in the place of the street or alley, or portions thereof, relocated, altered, or closed, and to execute such agreements, releases or deeds in connection therewith as may be deemed expedient and proper in carrying the same into effect, and also to have power to ratify and approve the substitution of new locations, in whole or in part, in the place of a public street or alley, or portions thereof, previously relocated, altered, or closed, in whole or in part, and of approving and ratifying agreements, releases, or deeds previously executed by the town in connection therewith and in carrying the same into effect at the time thereof, if deemed expedient and proper; to regulate the weight of loads to be hauled or carried over and upon the streets, alleys, sidewalks, and parkways insofar as such regulations of weights of loads do not conflict with general state laws relating to load limits to be carried or transported over state highways; to regulate the use of all such highways, parks, streets, alleys, parkways, and public places; to prevent the obstruction, destruction, or injury of any such streets, alleys, or highways; in conformity with and subject to the provisions of Articles 3 and 6 of Chapter 13 of Title 56 of the Code of Virginia, to require any railroad company operating a railroad at the place where any highway or street is crossed within the limits of the town to construct and maintain adequate crossings and to erect and

maintain at such crossing any style of gate or warning signal deemed proper by the council; to regulate the operation and speed of all cars, motorcycles, bicycles, or vehicles of any nature whatsoever upon the streets or highways as well as the speed of all engines, cars, or railroad trains within the town; to permit or prohibit towers, poles, conduits, cables, or wires for electric, telephone, telegraph, radio, or television purposes to be erected or wired or constructed; to change the location or remove the same; to construct, maintain, and operate bridges, viaducts, subways, tunnels, sewers, and drains or to permit the construction, maintenance, repair, and operation thereof; to plant, maintain, or remove shade trees along the streets and upon public grounds; and to do all other things whatsoever to make the streets and highways safe, convenient and attractive;

4. To establish, maintain, and regulate the use of parks, golf courses, playgrounds, stadia, recreation areas, and public grounds, and to keep them lighted and in good order; to construct in such parks, playgrounds, and public grounds, as the town may maintain, or upon any town property, stadia, swimming pools, gymnasias, and recreation or amusement buildings, structures or enclosures of every character, refreshment stands, restaurants, and the like; to charge admission for use of the same, and to rent out or lease the privileges of constructing or using such stadia, swimming pools, recreation or amusement buildings, structures or enclosures of every character, refreshment stands or restaurants, and the like;

5. To establish, construct, and maintain sanitary sewers, sewer lines, and systems, and to require all property owners within the town to connect therewith; to establish, construct, maintain, and operate sewage disposal plants; to acquire by condemnation or otherwise, within or without the town, all lands, rights of way, riparian and other rights, and easements necessary for the purposes aforesaid; and to charge, assess, and collect reasonable fees, tap fees, rentals, assessments, or costs of service for connection with and using the same;

6. To grant franchises for public utilities subject to the provisions of the Constitution and general laws of Virginia and this Charter; however, the town shall at any time have the power to contract for, own, operate, manage, sell, lease, encumber, or otherwise dispose of, either within or without the town, any and all public utilities for the town and to sell the services thereof, subject to existing franchises, but no utility shall be sold except by an expressed consent of the citizens by referendum;

7. To own, operate, and maintain electric light and gas works, either within or without the corporate limits of the town and to supply electricity and gas whether the same be generated, produced, or purchased by the town, to its customers and consumers both within or without the corporate limits of the town, at such price and upon such terms as it may prescribe, and to that end it may contract and

purchase electricity and gas from the owners thereof upon such terms as it may deem expedient. The town shall have the right and power to charge a different rate for any service rendered for electricity or gas furnished to citizens outside of the corporate limits from the rates charged for similar services, electricity, and gas to citizens within the corporate limits;

8. To establish, maintain, and operate landing fields or airports without the town and for such purposes to acquire real estate by gift, lease, purchase, or condemnation; to lease such landing fields or airports to others to be used for any lawful purposes; to erect and maintain buildings and appurtenances necessary for the use of such landing fields or airports and prescribe and enforce rules and regulations not in conflict with the laws, rules, and regulations prescribed by the Commonwealth of Virginia and the federal government, for the use and protection of the citizens and for such landing fields or airports;

9. To give names to or alter the names of streets and to change and alter the names of streets and alleys;

10. To acquire, construct, own, maintain, and operate, within and without the town, places for parking or storage of vehicles by the public which shall include but shall not be limited to parking lots, garages, buildings and other lands, structures, equipment, and facilities, when in the opinion of the council they are necessary to relieve congestion in the use of streets and to reduce hazards incident to such use; to provide for their management and control by a department of the town government or by a board, commission or agency specially established by ordinance or resolution for the purpose; to authorize or permit others to use, operate, or maintain such places or any portions thereof, pursuant to lease or agreement, upon such terms and conditions as the council may determine by ordinance; and to charge or authorize the charging of compensation for the parking or storage of vehicles or other services at or in such places;

11. To accept or to refuse, by ordinance or resolution, the dedication of streets, roads, parks, parkways and alleys, easements, or lands for other public use or purpose unless the title to the same be acquired in fee simple in accordance with any subdivision regulations adopted under the provisions of Article V of this Charter; and

12. To exercise the power of eminent domain within the town for any lawful purpose of the town, and without the town limits for any property required for any of the public services or utilities of the town, including the power to issue certificates pursuant to §§ 33.1-119 through 33.1-132 of general law. (2013, c. [519](#))

§ 2.4. Power to make regulations for the preservation of the safety, health, peace, good order, comfort, convenience, morals, and welfare of the town and its inhabitants.

In addition to the powers granted by other sections of this Charter, the town shall have power to pass and enforce bylaws, rules, regulations, and ordinances, not in conflict with this Charter or prohibited by the general laws of the Commonwealth for the preservation of the safety, health, peace, good order, comfort, convenience, morals, and welfare of the town and of its inhabitants and among such powers, but not in limitation thereof, the town is empowered:

1. To license and regulate the holding and location of shows, circuses, public exhibitions, carnivals, and other similar shows, or fairs, or prohibit the holding of the same, or any of them, within the town;
2. To compel the abatement and removal of all nuisances within the town or upon property owned by the town beyond its limits at the expense of the person or persons causing the same, or of the owner or occupant of the ground or premises whereon the same may be, and to collect the expense by suit or motion or by distress and sale; to require all lands, lots, and other premises within the town to be kept clean and sanitary and free from stagnant water, weeds, filth, junk, and unsightly deposits, or to make them so at the expense of the owners or occupants thereof; to control and regulate junk yards and automobile parts yards or require that automobile parts yards be so fenced or screened that the same will be hidden from public view; and in the event it is necessary for the town, to do any work in connection with keeping the property or lands sanitary and free from stagnant water, weeds, filth, junk, or other unsightly deposits or controlling such junk yards or automobile parts yards as above set forth, the town shall have the right to collect money expended by it from the owner or operator by suit or motion or by distress and sale; to pass and enforce any ordinance that may be necessary for the public safety for the control of dogs, cats, and other pets; to regulate or prevent slaughter or other noisome or offensive business within the town, the keeping of hogs or other animals, poultry or other fowl therein, or the exercise of any dangerous or unwholesome business, trade, or employment therein; to regulate the transportation of all articles through and upon the streets of the town; to compel the abatement of smoke and dust and prevent unnecessary noise; to regulate the location of stables and the manner in which they shall be kept and constructed; to regulate the location, construction, operation, and maintenance of billboards, signs, and advertising; and generally to define, prohibit, abate, suppress, and prevent all things detrimental to the health, morals, aesthetic sensibilities, safety, convenience, and welfare of the inhabitants of the town; and to require all owners or occupants of property having sidewalks in front thereof to keep the same clean and sanitary and free from all weeds, filth, junk, unsightly deposits, ice, and snow;

3. To extinguish and prevent fires, and to establish, regulate, and control a fire department or division; to regulate the size, height, materials, and construction of buildings, fences, walls, retaining walls, and other structures hereafter erected in such manner as the public safety and convenience may require; to remove or require to be removed or reconstructed any building, structure, or addition thereto which by reason of dilapidation, defect of structure or other causes may have become dangerous to life or property, or which may be erected contrary to law; to establish and designate from time to time fire limits, within which limits wooden buildings shall not be constructed, added to, enlarged, or repaired and to direct that any or all future buildings within such limits shall be constructed of stone, natural or artificial, concrete, brick, steel, or other fireproof materials; and to enact stringent and efficient laws for securing the safety of persons from fires in halls and buildings used for public assemblies, entertainments, or amusements;
4. To provide for regular and safe construction of houses in the town for the future; and to provide a building code for the town and setback lines on the streets;
5. To provide for the preservation of the general health of the inhabitants of the town, make regulation to secure the same, inspect all foodstuffs, and prevent the introduction and sale in the town of any article or thing intended for human consumption, which is adulterated, impure, or otherwise dangerous to health, and to condemn, seize, and destroy or otherwise dispose of any such article or thing without liability to the owner thereof; to prevent the introduction or spread of contagious or infectious diseases, and prevent and suppress disease generally, to provide and regulate hospitals within or without the town limits, and if necessary to the suppression of disease, to enforce the removal of persons afflicted with contagious or infectious diseases to hospitals provided for them; and to construct and maintain or to aid in the construction and maintenance of a hospital or hospitals for the use of the people of the town;
6. To prevent fowls and animals being kept in or running at large in the town, or any thickly populated portion thereof, and the owners of which are subject to such taxes, regulations, and penalties as the council may think proper;
7. To control, regulate, limit, and restrict insofar as not prohibited by general law, the operation of motor vehicles carrying passengers for hire upon the streets and alleys of the town; to regulate the use of automobiles and other automotive vehicles upon the streets; to regulate the routes in and through the town to be used by motor vehicle carriers operating in and through the town and to prescribe different routes for different carriers; to prohibit the use of certain streets by motor trucks; and generally, to prescribe such regulations respecting motor traffic therein as may be necessary for the general welfare;

8. To exercise full police powers and establish and maintain a department or division of police;

9. To offer and pay rewards for the apprehension and conviction of criminals; to compel persons sentenced to confinement in the county jail for any misdemeanor or other violation of the laws or ordinances of said town to work on the public streets, parks, or other public works of the town; and on the requisition of the judges of the General District and Circuit Courts, it shall be the duty of the police of the town to deliver such person to the duly authorized agent of the town for such purposes from day to day as he may be required. For the purpose of carrying into effect the police regulations of the town, the town may, subject to the provisions of general law, be allowed the use of the facilities of the Southwest Virginia Regional Jail Authority, or the jails of other counties or municipalities, or the use of the facilities of Bland Correctional Farm, for the safekeeping and confinement of all persons who shall be sentenced to imprisonment under the ordinances of the town;

10. To prohibit begging, and to prohibit or regulate the soliciting by any person, group of persons, firm, corporation, charitable organization, and the like and the peddling or hawking of any article for sale within the town, provided that such prohibition or regulation shall not be applied with respect to persons duly licensed and regulated exclusively by the Commonwealth of Virginia; the town, however, shall have the right to require the purchase of a local license by any person, firm, or corporation hawking or peddling any article for sale within the town;

11. To provide for the protection of the town's property, real and personal, the prevention of the pollution of the town's water supply, and the regulation of the use of parks, playgrounds, playfields, recreational facilities, cemeteries, airports, and other public property, whether located within or without the town. For the purpose of enforcing such regulations, all town property wherever located shall be under the police jurisdiction of the town. Any member of the police force of the town or employee thereof appointed as a special policeman shall have power to make arrests for violation of any ordinance, rule, or regulation adopted pursuant to this section; and the General District Court of the county wherein the offense occurs shall have the jurisdiction of all cases arising thereunder without the town;

12. To prevent any obstruction of or encroachment on, over, under, or in any street, alley, sidewalk, or other public place; to provide penalties for maintaining any such obstruction or encroachment; to remove the same and charge the cost thereof to the owner or owners, occupant or occupants of the property so obstructing or encroaching, and to collect the sum charged in any manner provided by law for the collection of taxes; to require the owner or owners or the occupant or occupants of the property so obstructing or encroaching to remove the same; to authorize encroachments upon streets, alleys, sidewalks, or other public places,

subject to such terms and conditions as the council may prescribe; and to recover possession of any street, alley, sidewalk, or other public place or any other property of the town by suit of action;

13. To regulate, in the interest of public health, the production, preparation, distribution, and sale of milk, other beverages and foods for human consumption, and the places within the town in which they are produced, prepared, distributed, sold, served, or stored; to regulate the construction, installation, maintenance, and condition of all water and sewer pipes, connections, toilets, water closets, and plumbing fixtures of all kinds; to regulate the construction and use of septic tanks and dry closets, and the sanitation of swimming pools; to compel the use of sewers, the connection of abutting premises therewith, and the installation in such premises of suitable sanitary facilities; to regulate or prohibit connections to and use of sewers; to prevent the connecting of roof drains and storm sewers to the sanitary sewer system; to regulate or prohibit the use of garbage disposal units connected to the sanitary sewer system; and to make and enforce all regulations necessary to preserve and promote public health and sanitation to protect the inhabitants of the town from contagious, infectious, or other diseases;

14. To enjoin and restrain the violation of any town ordinance or ordinances, although a penalty is provided for conviction of such violation;

15. To prescribe penalties for the violation of any town ordinance, rule, or resolution, not exceeding the penalty provided by general law for the violation of a Class 1 misdemeanor;

16. To make and adopt a comprehensive plan for the town, and to that end all plats and replats hereafter made subdividing any land within the town into streets, alleys, roads, and lots or tracts shall be submitted to and approved by the council or such official or board, including the Richlands planning commission, as the council designates in any regulations controlling the orderly subdivision of land it may adopt before such plats or replats are filed for record or recorded in the office of the Clerk of Tazewell County, Virginia;

17. To declare the practice of going in and upon private residences in the Town of Richlands by solicitors, peddlers, hawkers, itinerant merchants, or transient vendors of merchandise not having been requested or invited so to do by the owner or owners, occupant or occupants of such private residences, for the purpose of (i) soliciting orders for the sale of goods, wares, and merchandise; (ii) disposing of similar items; (iii) peddling; or (iv) hawking to be a nuisance and punishable as such as a misdemeanor, provided that the power referred to in this section shall not apply with respect to persons duly licensed and regulated by the Commonwealth of Virginia; and

18. To create a sinking fund commission to have full power and control over and administration of a sinking fund or funds for the redemption of bonds, issued heretofore or issued hereafter, in conformity with general law. (2013, c. [519](#))

Article III. The Council.

§ 3.1. Composition; qualifications of members.

The governing body of the Town of Richlands shall consist of a mayor and six council persons elected at large. All of them shall be residents and qualified voters of the town. (2013, c. [519](#))

§ 3.2. Nominations and elections.

The mayor and members of council in office on the effective date of this act shall serve until their successors have been elected and qualified. Municipal elections within the Town of Richlands shall take place on the first Tuesday after the first Monday in November of each even numbered year and shall coincide with the November general elections. At each such regular municipal election, three council members shall be elected for terms of four years each and a mayor shall be elected for a term of two years. The terms of office for the council members and mayor so elected shall commence on January 1, immediately following such election, and shall continue until their successors have been elected and qualified. The council shall be a continuing body and no measure pending before such body shall abate or be discontinued by reason of expiration of the term or removal of any of its members. (2013, c. [519](#))

1. Each member of council shall be limited to two (2) consecutive elected terms in office. After serving two consecutive terms, the member shall not run for a third full 4-year term. After the member has not been a member of council for four (4) years they will be eligible for a final four (4) year term. For a total of 12 years of service.
- ~~1.2.~~ Time served as an appointed member of council shall not count toward the term limit described above.

§ 3.3. Vacancies.

Vacancies in the council shall be filled as provided by general law. (2013, c. [519](#))

§ 3.4. Powers.

All powers of the town and the determination of all matters of policy shall be vested in the council. Except as otherwise provided in this Charter, the council is empowered to:

1. Appoint and remove the town manager, the town clerk, and the town attorney; and authorize the execution of written contractual employment agreements between the town and certain key personnel thereof, including, but not limited to,

the foregoing, in lieu of their appointment, notwithstanding the provisions of item 1 g of § 3.9;

2. Adopt the budget of the town;
3. Inquire into the conduct of any office, department, or agency of the town and make investigations as to municipal affairs;
4. Appoint members of the planning commission, the board of zoning appeals, the recreation commission, and the members of any and all other boards, agencies, and commissions authorized by this Charter or by general law, and fill any vacancies thereon; approve and confirm appointments recommended by the town manager for police chief, sergeant of police, and animal control officer; and determine the desirability and necessity for committees comprised of any of its own members, the feasibility of citizen membership thereon, and approve and confirm appointments thereto recommended by the mayor;
5. Create a housing authority;
6. Adopt and modify the official map of the town;
7. Pass all laws and ordinances relating to its municipal affairs subject to the Constitution and general laws of the Commonwealth and this Charter and may from time to time amend, re-amend, or repeal any or all of its ordinances for the proper regulation, management, and government of the town and impose fines and penalties for the violation or nonobservance thereof;
8. Compel the attendance of its members and punish its members for disorderly behavior by an affirmative vote of five members of the council, and expel a member;
9. Require and secure such bonds for any of the town employees as it may deem necessary;
10. Keep a journal of its proceedings, which journal shall be open to public inspection; and
11. Fix the salaries and wages of all officers and employees of the town as herein otherwise specifically provided. (2013, c. [519](#))

§ 3.5. Mayor.

The mayor shall preside over the meetings of the council, ~~but is not a member thereof,~~ ~~have the and have the~~ same right to speak therein as a members, and vote only in case of a tie on any matter before council including ordinances and resolutions, but shall have no veto. The mayor shall be recognized as the head of the town government for all ceremonial purposes, the purpose of military law, and the service of civil process.

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At the regular meeting of the council held in the month of January following a municipal election, the council shall choose, by a majority vote of all the members thereof, one of their number to be vice-mayor for the ensuing two years. The vice-mayor shall in the absence or disability of the mayor perform the duties of mayor, but shall not lose their duties as a member of council including, but not limited to voting. ~~and, if~~ a vacancy shall occur in the office of mayor, the Vice-mayor shall become mayor for the unexpired portion of the term. In the absence or disability of both the mayor and vice-mayor, the council shall, by majority vote of those present, choose one of their number to perform the duties of mayor and the selected member shall not lose their duties as a member of council including, but not limited to voting. (2013, c. [519](#))

§ 3.6. Fixing compensation of mayor, council, and clerk.

The council may from time-to-time fix and adjust the compensation for the services of the mayor, council, and clerk. (2013, c. [519](#))

§ 3.7. Rules of procedure.

The council is empowered, subject to the provisions of this Charter, to adopt its own rules of procedure. Such rules shall provide for the time and place of holding regular meetings of the council which shall not be less frequently than once each month. They shall also provide for the calling of special meetings by the mayor or any three members of the council and shall prescribe the method of giving notice thereof, provided that the notice of each special meeting shall contain a statement of the specific item or items of business to be transacted, and no other business shall be transacted at such meeting except by the unanimous consent of all the members of the council. The meetings of the council shall be open to the public, and executive or closed meetings shall only be held for those express purposes set out in the Virginia Freedom of Information Act. A majority of the council shall constitute a quorum for the transaction of business. (2013, c. [519](#))

§ 3.8. Ordinances.

A. Except in dealing with questions of parliamentary procedure, the council shall act only by ordinance or resolution, and all ordinances, except ordinances making appropriations or authorizing the contracting of indebtedness or issuance of bonds or other evidence of debt, shall be confined to one subject. Ordinances making appropriations or other obligations and appropriating the money to be raised thereby shall be confined to those subjects respectively.

B. The enacting clause of all ordinances passed by the council shall be: "Be it ordained by the council of the Town of Richlands." No ordinance, ~~unless it be an emergency measure,~~ shall be passed until it has been read at any two ~~regular~~ meetings (Regular, special, or emergency) not less than seven days apart, unless the requirement of a second such reading has been dispensed with by the affirmative vote

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of four of the members of the council. No ordinance or section thereof shall be revised or amended by its title or section number only, but the new ordinance shall contain the entire ordinance, or section as revised or amended. The ayes and nays shall be taken upon the passage of all ordinances or resolutions and entered upon the journal of the proceedings of the council, and every ordinance or resolution shall require, on final passage, the affirmative vote of at least four of the members.

C. All ordinances and resolutions passed by the council shall be in effect ~~from and after 30 days from the date of their passage~~ at the time set by council at the time of their passage, ~~except that the council may, by the affirmative vote of two thirds of its members present, pass emergency measures to take effect at the time indicated therein. Ordinances appropriating money for any emergency may be passed as emergency measures, but no measure providing for the sale or lease of town property, or making a grant, renewal, or extension of a franchise or other special privilege, or regulating the rate to be charged for its service by any public utility, shall be so passed.~~ No measure increasing a tax or license, or providing for any new form of tax, shall be adopted until notice has been published in accordance with Virginia General Statutes 30 days previous to its passage in a paper of general circulation in the town.

D. Every ordinance or resolution upon its final passage shall be recorded in a book kept for that purpose and shall be authenticated by the signature of the presiding officer and the town clerk.

E. Every member, when present when a question is put, shall vote unless excused by the council. But no member who has any personal or financial interest in the result of any ordinance or resolution before the council shall vote thereon. (2013, c. [519](#))

§ 3.9. Appointees.

At the first meeting in January following each council election, or as soon thereafter as practicable, the council shall:

1. Appoint a town manager who shall be the administrative and executive head of the municipal government. The town manager shall be chosen by the council without regard to political beliefs and solely upon the basis of his/her executive and administrative qualifications. At the time of his/her appointment, the town manager need not be a resident of the town or the Commonwealth, ~~but during the tenure of office shall reside within the town.~~ The town manager shall be appointed for an indefinite period and shall hold office during the pleasure of the council. Compensation shall be provided by the council by ordinance or resolution. The town manager may be bonded as the council may deem necessary. During the absence or disability of the town manager or in case of a vacancy, the council may designate some properly qualified person to perform the duties of the office during such absence, disability, or vacancy. No council person shall receive such

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appointment during the term for which he or she shall have been elected, nor within one year after the expiration of his/her or her term. Neither the council nor any of the members shall direct or request the appointment, as hereinafter provided, of any person to office by the town manager or by any of the town manager's subordinates. Except for the purpose of inquiry, the council and its members shall deal with the administrative service solely through the town manager, and neither the council nor any member thereof shall give orders to any subordinates of the town manager, either publicly or privately. The town manager shall have the authority duties as follows:

- a. To ensure that all laws, ordinances, resolutions, and by-laws of the council are faithfully enforced;
- b. To appoint such officers and employees, as the council shall determine and authorize as are necessary for the proper administration of the affairs of the town with the power to discipline and remove any such officer or employee, but the town manager shall report each appointment of any officer having supervisory or administrative authority to the council for confirmation at the next meeting thereof following any such appointment. The chief of police so appointed by the town manager and confirmed by the council shall have the power to discipline subordinates for just cause;
- c. To attend all meetings of the council, with the right to take part in the discussion, but having no vote;
- d. To recommend to the council for adoption of such measures as the town manager may deem necessary or expedient;
- e. To make reports to the council from time to time upon the affairs of the town and to keep the council fully advised of the town's financial condition and its future financial needs;
- f. To prepare and submit to the council a tentative budget for the next fiscal year as provided by general law and by this Charter;
- g. To make all contracts on behalf of the town pursuant to a resolution or an ordinance of the council and to act as town purchasing agent;
- h. To supervise and control all encumbrances, expenditures, and disbursements; to insure that budget appropriations are not exceeded and to appoint, or upon resolution of the council to act as, the town treasurer with the following duties:
 - (1) To be the collector and custodian of all funds belonging to the town and to deposit such funds in such depositories as may be designated by the council;

(2) To have custody of all investments and invested funds of the town in a fiduciary capacity;

(3) To disburse by check all money payable by the town. If the treasurer is a person other than the town manager, all checks shall be countersigned by the town manager;

(4) To protect the interest of the town by withholding the payment of any claim or demand by any person, firm, or corporation against the town until any indebtedness or other liability due from such person, firm, or corporation shall first have been settled and adjusted; and

(5) To perform such other duties as may be prescribed or requested by council.

2. Appoint a town clerk, who also may be the town manager, for an indefinite term. The town clerk shall receive such compensation as shall be provided by the council by ordinance or resolution and shall have the following duties:

a. To be custodian of the corporate seal;

b. To give notice of council meetings;

c. To keep a journal of council proceedings;

d. To authenticate by the town clerk's signature and record in full in a book kept for the purpose of all ordinances and resolutions; and

e. To perform such other duties as may be prescribed or requested by council.

3. Appoint a town attorney, for an indefinite term who shall be an attorney-at-law licensed to practice under the laws of the Commonwealth. The town attorney shall receive such compensation and fees as shall be provided by the council by ordinance or resolution. The town attorney shall have the following powers and duties:

a. To be legal advisor of the council, the town manager, and all departments, boards, commissions, and agencies of the town, in all matters affecting the interest of the town and shall upon request furnish a written opinion on any question of law involving their respective official powers and duties;

b. To prepare, at the request of the town manager or any member of the council, ordinances for introduction and, at the request of the council or any member thereof, shall examine any ordinance after introduction and render his or her opinion as to the form and legality thereof;

- c. To draw or approve all bonds, deeds, leases, contracts, or other instruments to which the town is a party or in which it has an interest; and
- d. To represent the town as counsel in any civil case in which it is interested and in criminal cases when so required by the town council. (2013, c. [519](#))

Article IV. Financial Administration.

§ 4.1. Budgets and appropriations.

- A. The fiscal year of the town shall begin on July 1 and end on June 30 of the succeeding year.
- B. The time for preparation and approval of the budget and the contents thereof, along with publication, notice, public hearing, amendments, and report-filing requirements with the Auditor of Public Accounts, etc., shall be accomplished in accordance with the provisions of Chapter 25 of Title 15.2 of the Code of Virginia, mutatis mutandis.
- C. Any portion of an annual appropriation, except for capital expenditures, remaining unexpended and unencumbered at the close of the fiscal year, shall lapse.
- D. The town council may originate or initiate capital improvements and obtain input as to projects from the town planning commission and town manager as to feasibility and means of financing for the ensuing fiscal year. The council shall have the power to accept, reject, or amend any proposed program and means of financing, but except in the case of emergency as provided in item B of § 3.8 of this Charter, the council shall not authorize any capital improvement project or make any appropriation therefor unless the appropriation be included in the budget adopted by it. No appropriation for a capital improvement project shall lapse until the purpose for which the appropriation was made shall have been accomplished or abandoned. Any such lapsed appropriation shall be applied to the payment of any indebtedness incurred in financing the project concerned and then retained for use on other capital improvement projects or returned to the general fund, as council may deem appropriate. (2013, c. [519](#))

§ 4.2. Bids and purchases.

The council may fix the requirements under which purchases of equipment, materials, and supplies are to be made in accordance with the provisions of the Virginia Public Procurement Act (Title 2.2, Chapter 43 of the Code of Virginia). (2013, c. [519](#))

§ 4.3. Independent audit.

Prior to the end of each fiscal year, the council, in accordance with § [15.2-2511](#) of the Code of Virginia, shall designate one or more qualified certified public accountants who, as of the end of the fiscal year, shall make an independent audit of accounts and other evidence of financial transactions of the town government and shall mail a copy

of their report to each member of the town council and to the town manager. The auditors shall post-audit the books and documents kept by the treasurer and any separate or subordinated accounts kept by any other office, department, or agency of the town government. (2013, c. [519](#))

§ 4.4. Liens.

A lien shall exist on all real estate within the corporate limits for taxes, levies, and assessments in favor of the town, together with all penalties and interest at the rate established by ordinance adopted pursuant to § [58.1-3916](#) of the Code of Virginia. The procedure for collecting taxes, for selling real estate for town taxes, and for the redemption of real estate sold for town taxes shall be the same as provided in the general law for the Commonwealth to the same extent as if the provisions of general law were herein set out at length. The town and its treasurer shall have the benefit of all other additional remedies for the collection of town taxes which are now or hereafter may be granted or permitted under general law. All goods and chattels wheresoever found may be distrained and sold for taxes and licenses assessed and due thereon, and no deed of trust or mortgage upon goods and chattels shall prevent the same from being distrained and sold for taxes and licenses assessed against the grantor in such deed while such goods and chattels remain in the grantor's possession. (2013, c. [519](#))

Article V. Planning, Zoning, and Subdivision Control.

§ 5.1. Power to adopt a comprehensive plan.

In addition to the powers granted elsewhere in this Charter, the council shall have the power to adopt by ordinance a comprehensive plan for the physical development of the town to promote health, safety, morals, comfort, prosperity, and the general welfare. The comprehensive plan may include but shall not be limited to the following:

1. The general location, character, and extent of all streets, highways, avenues, boulevards, roads, lanes, alleys, walks, parks, squares, playfields, playgrounds, recreational facilities, stadia, swimming pools, airports, and other public places or ways, change of use, or extension thereof;
2. The general location, character, and extent of all public buildings, schools, and other public property and of utilities, whether publicly or privately owned, off-street parking facilities, and the removal, relocation, vacating, abandonment, change of use, alteration, or extension thereof; and
3. A comprehensive zoning plan for the control of the height, area, bulk, location, and use of buildings and premises. (2013, c. [519](#))

§ 5.2. Town planning commission generally.

There shall be a town planning commission consisting of seven members, appointed by the council. One member shall be a member of the council appointed for a term concurrent with that person's term of office. One member shall be the town manager appointed for a term concurrent with that person's term in such capacity. There shall be five citizen members, who shall be qualified voters of the town, appointed for a term of four years, one of whom may be a member of the board of zoning appeals. Citizen members appointed previous to the effective date of this Charter shall continue to serve as members of the commission until the expiration of the terms for which they were appointed. A vacancy on the commission shall be filled by the council by appointment for the unexpired term only. Members may be removed for malfeasance in office. Members of the planning commission may be reimbursed for actual expenses they may incur but shall otherwise serve without compensation. (2013, c. [519](#))

§ 5.3. Organization and expenditures of planning commission.

The commission shall elect a chairman and vice-chairman from among the citizen members appointed by the council, for a term of one year, who shall be eligible for reelection, and shall appoint a secretary. The commission shall hold at least one regular meeting once a year, so long as the town's population does not exceed 7,500. Other regular meetings may be held when desired by the commission. Special meetings of the commission may be (i) called by the chairman or by two members upon written request to the secretary and (ii) held upon referral of a matter pursuant to the town's zoning ordinance, by either the council or the zoning administrator. The commission shall adopt rules for the transaction of its business and shall keep a record of its resolutions, transactions, findings, and determinations, which record shall be a public record. Four members shall constitute a quorum. The commission shall appoint such employees as it may deem necessary for its work and may contract with city planners, engineers, architects, and other consultants for services it may require. All expenditures shall not exceed the sums appropriated by the council therefor. (2013, c. [519](#))

§ 5.4. Powers and duties of the planning commission.

The town planning commission when requested by the council, shall make and approve a comprehensive plan which, with accompanying maps, plats, charts, and descriptive matter, shall show the commission's recommendations for the development of the territory covered by the plan. In the preparation of such plan the commission shall make careful and comprehensive surveys and studies of existing conditions and future growth. The plan shall be made with the general purpose of guiding and accomplishing a coordinated, adjusted, and harmonious development of the town and its environs which will in accordance with existing and future needs and best promote health, safety, morals, comfort, prosperity, and general welfare, as well as efficiency and economy in the process of development. The comprehensive plan

shall recommend methods of implementation, which may include but need not be limited to an official map, a capital improvements program, a subdivision ordinance, a zoning ordinance, and zoning district maps. (2013, c. [519](#))

§ 5.5. Approval of comprehensive plan by the planning commission.

The planning commission may approve the plan as a whole by a single resolution or may by successive resolutions adopt successive parts of the plan, the parts corresponding to major geographical sections or geographical or topographical divisions of the town or with functional subdivisions of the subject matter of the plan, and may approve any amendment or extension thereof or addition thereto. Before the approval of the plan or any such part, amendment, extension, or addition, the commission shall hold at least one public hearing thereon, which may be a joint meeting with council, as provided for by general law following giving of notice in the manner required by general law. The approval of the plan or of any such part, amendment, extension, or addition shall be by resolution of the commission carried by the affirmative vote of not less than a majority of the entire membership of the commission. The resolution shall refer expressly to the maps and descriptive matter and other matter intended by the commission to form the whole or part of the plan approved, which resolution shall be signed by the chairman of the commission and attested by its secretary. An attested copy of the resolution, accompanied by a copy of so much of the plan in whole or in part as was approved thereby, and each amendment, alteration, extension, or addition thereto approved thereby shall be certified to the council. (2013, c. [519](#))

§ 5.6. Legal status of comprehensive plan.

Whenever the planning commission shall have approved a comprehensive plan for the town or one or more parts thereof, geographical, topographical, or functional, and the comprehensive plan or such part or parts thereof shall have been approved by the council, it shall be certified and filed in the office of the clerk of the Circuit Court of Tazewell County, then and thereafter no street, square, park or other public way, ground, open space, public building, or structure shall be constructed or authorized in the town or in the planned section or division thereof until and unless the general location, character, and extent thereof has been submitted to and approved by the commission. No public utility, whether publicly or privately owned, shall be constructed or authorized in the town or in the planned section or division thereof until and unless its general location, but not its character and extent, has been submitted to and approved by the commission. Such submission and approval shall not be necessary in the case of pipes or conduits in any existing street or proposed street, square, park or other public way, ground, or open space, the location of which has been approved by the commission. No ordinance giving effect to or amending the comprehensive zoning plan as provided in § 5.7 shall be adopted until it has been submitted to and approved by the commission. In case of disapproval in any of the

instances enumerated above, the commission shall communicate its reason to the council which shall have the power to overrule such action by a recorded vote of not less than two-thirds of its entire membership. The failure of the commission to act within 60 days from the date of the official submission to it shall be deemed approval. (2013, c. [519](#))

§ 5.7. Zoning.

A. Powers of council. In addition to the powers granted elsewhere in this Charter, the council shall have the power to adopt by ordinance a comprehensive zoning plan designed to lessen congestion in streets; secure safety from fire, panic, and other danger; promote health, sanitation, and general welfare; provide adequate light and air; prevent the overcrowding of land; avoid undue concentration of population; facilitate public and private transportation and the supplying of public utility services and sewage disposal; and facilitate provision for schools, parks, playgrounds, and other public improvements and requirements. The comprehensive zoning plan shall include the division of the town into districts with such boundaries as the council deems necessary to carry out the purposes of this Charter and shall provide for the regulation and restriction of the use of the land, buildings, and structures in the respective districts and may include but shall not be limited to the following:

1. It may permit specified uses of land, buildings, and structures in the districts and prohibit other uses;
2. It may restrict the height, area, and bulk of buildings and structures in the districts;
3. It may establish setback building lines and prescribe the area of land that may be used as front, rear, and side yards and courts and open spaces;
4. It may restrict the portion of the area of lots that may be occupied by buildings and structures;
5. It may prescribe the area of lots and the space in buildings that may be occupied by families;
6. It may require that space and facilities deemed adequate by the council shall be provided on lots for parking of vehicles in conjunction with permitted uses of land and that spaces and facilities deemed adequate by the council shall be provided on lots for off-street loading or unloading of vehicles; and
7. It may provide that land, buildings, and structures and the uses thereof which do not conform to the regulations and restrictions prescribed for the district in which they are situated may be continued so long as the then existing or more restricted use continues and so long as the buildings or structures are maintained in their then structural condition; and may require that such buildings or structures and the use

thereof shall conform to the regulations and restrictions prescribed for the district or districts in which they are situated whenever they are enlarged, extended, reconstructed, or structurally altered; and may require that such buildings or structures and the use thereof shall conform to the regulations and restrictions prescribed for the district or districts in which they are situated, in any event within a reasonable period of time to be specified in the ordinance.

B. The regulations and restrictions shall be uniform and shall apply equally to all land, buildings, and structures and to the use and to each class or kind thereof throughout such district, but the regulations and restrictions applicable in one district may differ from those provided for other districts.

C. The council shall provide for the manner in which such regulations and restrictions and the boundaries of such districts shall be determined, established, and enforced, and from time to time amended, supplemented, or changed. However, no such regulation, restriction, or boundary shall become effective until after full compliance with the provisions of §§ [15.2-2204](#) and [15.2-2286](#) of the Code of Virginia.

D. The town planning commission acting as the zoning commission shall recommend the boundaries of the various original districts and appropriate regulations to be enforced therein. Such commission shall make a preliminary report or reports and hold a public hearing thereon before submitting its final report, and the council of the Town of Richlands shall take such action on the preliminary report or reports, and also on the final report of the commission, as its shall deem necessary.

E. The council may appoint a board of zoning appeals and in the regulations and restrictions adopted pursuant to the authority of this Charter may provide that the board of zoning appeals may, in appropriate cases and subject to appropriate conditions and safeguards, vary in the application of the terms of the ordinance in harmony with its general purpose and intent and in accordance with general purpose and intent and in accordance with general or specific rules therein contained.

The board of zoning appeals shall consist of five members, each to be appointed for a term of five years and removable for cause by the appointing authority, upon written charges and after public hearing. Vacancies shall be filled by the council for the unexpired term of any member whose term becomes vacant after the effective date of this Charter. Members of the board of zoning appeals in office on the effective date of this Charter shall continue to hold office until expiration of their present terms. Members may be reappointed to succeed themselves. Members shall hold no other public office in the town except that one member may be a member of the planning commission. The board shall select a chairman, a vice-chairman, and a secretary and shall adopt rules in accordance with the provisions of any ordinance adopted pursuant to this Charter.

Appeals to the board of zoning appeals may be taken by any person aggrieved or by any officer, department, board, or bureau of the town affected by any decision of the zoning administrator in accordance with the provisions of the zoning ordinance.

F. The board of zoning appeals shall have the following powers:

1. To hear and decide appeals where it is alleged there is error in any order, requirement, decision, or determination made by an administrative official in the enforcement of this Charter or any ordinance adopted pursuant thereto;
2. To hear and decide uses permissible on appeals and other special exceptions to the terms of the ordinance upon which such board is required to pass under such ordinance; and
3. To authorize upon appeal in specific cases such variance from the terms of the ordinance as will not be contrary to the public interest where owing to special conditions a literal enforcement of the provisions of the ordinance will result in exceptional and peculiar hardship, and so that the spirit of the ordinance shall be observed and substantial justice done.

G. In exercising the powers conferred upon it the board may reverse or affirm, wholly or partly, or may modify the order, requirement, decision, or determination appealed from, and may make such order, requirement, decision, or determination as should be made and to that end shall have all the powers of the administrative officer charged by the ordinance with enforcement. The concurring affirmative vote of three members of the Board shall be necessary to reverse any order, requirement, decision, or determination of the administrative officer or to decide in favor of the applicant in any matter over which it has jurisdiction. The board shall act by formal resolution which shall set forth the reason for its decision and the vote of each member participating therein which shall be spread upon its records and shall be open to public inspection. The board may, upon the affirmative vote of three members, reconsider any decision made and, upon such reconsideration, render a decision by formal resolution. Every decision of the board shall be based upon a finding of fact which may be based on sworn testimony, which finding of fact shall be reduced to writing and preserved among its records.

H. Any person or persons, jointly or severally, aggrieved by a decision of the board of zoning appeals, or any taxpayer, or any officer, department, board, or bureau of the municipality, may present to a court of record a petition, duly verified, setting forth that such decision is illegal in whole or in part, specifying grounds of the illegality. The procedure for such judicial review shall be in accordance with the provisions of the zoning ordinance.

I. Whenever any building or structure is erected, constructed, reconstructed, altered, repaired, or converted, or whenever any land, building, or structure is used in violation of any ordinance adopted in accordance with subsection B of § 5.7, the town may institute and prosecute appropriate action or proceedings to prevent such unlawful act and to restrain, correct, or abate such violation or to prevent any unlawful act, conduct, or use of such property.

J. The enforcement of the zoning ordinance provisions, and penalties for violations thereof, shall be as set forth herein. (2013, c. [519](#))

§ 5.8. Subdivision control.

A. In order to provide for the orderly subdivision of land within the town, there is hereby conferred upon the town the power to adopt regulations and restrictions relative to the subdivision of land in the manner hereinafter provided. Such regulations and restrictions may prescribe standards and requirements for the subdivision of land which may include but shall not be limited to the following: the location, size, and layout of lots so as to prevent congestion of population and to provide for light and air; the width, grade, location, alignment, and arrangement of streets and sidewalks with relation to other existing streets, planned streets, and the comprehensive plan; access for fire-fighting apparatus; adequate open spaces; adequate and convenient facilities for vehicular parking; easements for public utilities; suitable sites for schools, parks, and playgrounds, and planting of shade trees and shrubs; naming and designation of streets and other public places; laying out and constructing sidewalks; procedure for making variations in such regulations and restrictions; requirements for plats of subdivisions and their size, scale, contents, and other matters; the erection of monuments of a specified type for making and establishing property and street, alley, sidewalk, and other lines; the extent to which and the manner in which new streets shall be graded, graveled, or otherwise improved; and water, sewer, and other utility mains, piping, connections, or other facilities installed as a condition precedent to the approval of the plat. Such regulations may provide that, in lieu of the completion of such work previous to the final approval of a plat, the council or its designated agents may accept a bond in an amount and with surety or conditions satisfactory to the council or its designated agents, providing for such securing to the council for the actual construction and installation on such improvements and utilities within a period specified by the council or its designated agents.

B. The council shall not adopt or amend any ordinance establishing such regulations and restrictions until notice of intention so to do has been published in accordance with general law. The notice shall specify the time, and the place at which persons affected may appear before the council and present their views.

C. After the hearing as provided in subsection A of § 5.8 the council may adopt by ordinance any such regulations and restrictions applicable within the limits of the town and may adopt such regulations and restrictions applicable in an area outside such limits, provided that such regulations and restrictions shall not be adopted or become effective or applicable except in the manner and to the extent provided by the general laws of the Commonwealth.

D. When such regulations have been adopted, a certified copy thereof and all amendments thereto shall be filed in the office of the building and zoning inspector and in the office of the clerk of the Circuit Court of Tazewell County.

E. Any owner or any proprietor of any tract of land situated within the corporate limits of the Town of Richlands, who subdivides the same, shall cause a plat of such subdivision with reference to known or permanent monuments to be made and recorded in the office of the clerk of the Circuit Court of Tazewell County. No such plat of the subdivision shall be recorded unless and until it shall have been submitted and approved by the town council or its designated agent in accordance with regulations adopted under this Charter and so certified by the person authorized to make such certificate.

F. From and after the date on which such regulations and restrictions become effective in the town or in any area outside the town but within two miles thereof, no plat of any subdivision to which such regulations and restrictions are applicable shall be received or recorded by the clerk of any court unless the plat has been approved as provided in subsection D of § 5.8. No owner of land in the town or outside area in which such regulations and restrictions are applicable, who has subdivided the same into two or more lots, shall sell or offer for sale any such lot by reference to or exhibition of or by the use of a plat of such subdivision or otherwise before the plat of such subdivision has been approved as provided in the office of the clerk of the Circuit Court of Tazewell County.

G. The recordation of the plat shall operate to transfer in fee simple to the town or the county in which the land lies, such portion thereof as is on the plat set apart for streets, alleys, easements, or other public use or purpose and to create a public right of passage over or use of the same. The owner or owners of the land subdivided may construct, reconstruct, operate, and maintain with the consent of the town or the county where the land lies, sewers, gas and water pipes, or electric lines along or under the streets, alleys, easements, or other land devoted to public use, provided that it shall not obstruct or hinder the passage over the streets, alleys, or other property devoted to public use further than is reasonably necessary to construct, reconstruct, repair, operate, and maintain such works.

H. Any plat or part thereof recorded may be vacated, with the consent of the council or of the governing body of the county wherein the land lies, or both where the plat has been approved by both, by the owners thereof at any time before the sale of any lot therein, by a written instrument declaring the plat to be vacated which shall be duly executed, acknowledged, and recorded in the clerk's office wherein the plat to be vacated is recorded. The execution and recordation of the instrument shall operate to destroy the force and effect of the recording of the plat and to divest all public rights in and to reinvest the owners with the title to the streets, alleys, easements, and other land devoted to public use laid out or described in the plat. In cases where lots have been sold, the plat or part thereof may be vacated upon the application of the owners of the lots in the plat and with the approval of the council or governing body of the county, or both where the plat has been approved by both, and shall not be vacated otherwise. The clerk in whose office any plat so vacated has been recorded shall write in plain, legible letters across the plat or part thereof vacated the word "vacated" and also make a reference on the plat to the volume and page thereof in which the instrument of vacation is recorded.

I. In case of any violation or attempted violation of the provisions of this Charter, or of any of the provisions of the regulations adopted as authorized in this Charter, the council, in addition to other remedies, may institute any appropriate action or proceedings to prevent such violation or attempted violation, to restrain, correct, or abate such violation or attempted violation, or to prevent any act which would constitute such violation. Any owner or proprietor of any tract of land who subdivides such tract of land and who violates any of the provisions of the regulations adopted under the authority of this Charter shall be guilty of a misdemeanor, punishable by a fine of not less than ten dollars and not more than \$200, and each day after the first, during which the violation continues, shall constitute a separate violation. (2013, c. [519](#))

§ 5.9. Present comprehensive plan; comprehensive zoning plan; subdivision regulations.

Portions of the comprehensive plan, and the comprehensive zoning plan as heretofore adopted, approved, and filed, with all amendments thereto, and the subdivision control regulations as heretofore adopted, approved, and filed, with all amendments thereto, are hereby validated and confirmed as if the same had been prepared, adopted, approved, and filed in accordance with the provisions of this article. Every amendment or addition thereto or extension thereof and every other comprehensive plan or portion thereof, comprehensive zoning ordinance, or subdivision control ordinance henceforth adopted shall be in accordance with the provisions of this article. Where existing ordinances are at variance with the provisions of this article, they shall be deemed to be amended in accordance with the provisions of this article. (2013, c. [519](#))

Article VI. General Provisions.

§ 6.1. Officers to hold over until their successors are appointed and qualified.

Whenever under the provisions of this Charter any officer of the town or member of the board or commission is elected or appointed for a fixed term except the mayor and vice-mayor, such officer, or member shall continue to hold office until his successor is appointed and qualified. (2013, c. [519](#))

§ 6.2. Present ordinances and rules and regulations continued in effect.

All ordinances of the town and all rules, regulations, and orders legally made by any department, board, commission, or officer of the town in force at the effective date of this Charter, insofar as they or any portion thereof are not inconsistent herewith, shall remain in force until amended or repealed in accordance with the provisions of this Charter. (2013, c. [519](#))

§ 6.3. General powers.

The Town of Richlands and all the officers thereof elected or appointed in accordance with the provisions of this Charter shall be clothed with all the powers and subject to all the provisions of general law not in express conflict with the provisions of this Charter. (2013, c. [519](#))

§ 6.4. Severability.

If any clause, sentence, paragraph, section, or part of this Charter shall, for any reason, be adjudged by any court of competent jurisdiction to be unconstitutional or invalid, the judgment shall not affect, impair, or invalidate the remainder of this Charter, but shall be confined in its operation to the clause, sentence, paragraph, section, or part thereof directly involved in the controversy in which judgment shall have been rendered. (2013, c. [519](#))

§ 6.5. Validation of contracts, etc.

All contracts and obligations heretofore or hereafter made by the council of the Town of Richlands, while in office, not inconsistent with this Charter or the Constitution or the general laws of this Commonwealth shall be and are hereby declared to be valid and legal. (2013, c. [519](#))

§ 6.6. Citation of act.

This act may for all purposes be referred to or cited as the Town of Richlands Charter of 2013. (2013, c. [519](#))



**RESOLUTION
R-2021-09-01**

WHEREAS, the Town of Richlands utilizes credit cards in our daily operations to complete Town business; and,

WHEREAS, it was brought up at a previous Town Council meeting to use credit cards more often for Town transactions; and

WHEREAS, additional cards were added to the Town's line of credit; and

WHEREAS, the financial institution that provides Town credit cards requested Council's approval before a credit line increase could be approve; and

WHEREAS, the Town is requesting a credit increase from \$5,000 to \$20,000 to cover the additional cards added to the credit limit; and

NOW, THEREFORE, BE IT RESOLVED THAT: The Town Council of Richlands hereby supports this application for a credit line increase.

The Town of Richlands Town Council,

Rodney D. Cury
Mayor

Attest:

Connie Allen
Town Clerk

Ayes:	
Nays:	
Absent:	

Memo

To: Mayor and Town Council

From: John O'Daniel

Date: 9/10/2021

Re: Electric Discussion-, Battery, Solar Options, and PCA

Mayor and Members of Council,

When GDS presented the rate study we discussed looking at ways to improve the electric system to benefit our citizens long-term through battery backups, solar options, and changes to the PCA.

Battery

I asked Alice Wolf with Blue Ridge Power (BRP) to give me some information on the battery option. Blue Ridge Power is working on a request for proposals for battery options for several towns and this may be something we want to be included on. Alice's comments are below.

"Here are some thoughts for the Richlands council to consider on the battery storage RFP. Four of the Blue Ridge members are planning to release an RFP for battery storage shortly. We will ask vendors to offer discounted pricing based on the total capacity of batteries that ultimately go into contract. The more Blue Ridge members that participate, the bigger the discount on pricing. The arrangement is expected to be a lease, where the utility pays a fixed price every month for 15 years. The battery owner will be responsible for operating and maintaining the systems. We'd like to have the systems online by June 1, 2023.

Richlands can use the batteries to peak-shave for AEP transmission peaks and for PJM capacity peaks. Savings will come via lower capacity and transmission charges. Batteries have a relatively small footprint, so it doesn't require a lot of acreage to site it.

The other members would welcome Richlands participating in this RFP, and I would strongly encourage the council to consider it. Participating in the RFP does not require the town to sign the contract. The Richlands council would make that decision after we have negotiated the best possible terms. It will likely be several years before we have another battery RFP. As with all Blue Ridge projects, costs are allocated based on size. Richlands' share of the engineering and legal fees for the RFP would ~6% or less of the total. And because a good portion of the charges have already been paid by the other 4 members, Richlands is getting a nice discount off the total cost of conducting the RFP.

There is some time for the council to consider joining the RFP, but not a lot. We would need to know by November, and would want to start getting site information before then. We'd be happy to meet with the council soon to discuss the concept further."

Solar

I have spoken with GDS and Blue Ridge Power and if this is something we are interested in I can get more information. I also have a company interested in installing solar panels in town, but we would need to have GDS/BRP asses any proposals or options we consider.

PCA

GDS and BRP are willing to discuss our option on the PCA and how any changes would impact our customers.

I would like to have a discussion on these topics at our meeting. I need to know if you want to join the RFP for battery storage. If council would like to look into the other options, I would recommend we hold an electric workshop to allow GDS and BRP to present the information, answer any questions, and discuss what is best for Richlands.

Thank you,
John O'Daniel

		Town of Richlands							
		PAID CHECKS REPORT							
		8/11/2021 to 9/10/2021							
Check#	Paid To	Check Date	Amount	Description					
10480	AMAZON CAPITAL SERVICES, INC.	8/13/2021	\$1,754.60	AMAZON-ALL DEPTS-SUPPLIES					
10481	AMERICAN CARPET CARE, INC.	8/13/2021	\$650.00	AMERICAN CARPET CARE-PD-JULY 21-JANITORIAL SVC PO 304901					
10482	ARAMARK UNIFORM SERVICES	8/13/2021	\$195.37	ARAMARK-ST-SOAP ST/WWTP/LINES/SANT UNIFORMS					
10483	BANDY, LINDSEY A	8/13/2021	\$78.68	Utility Refund for 13020480.00 98					
10484	CLINCH VALLEY MEDICAL CENTER	8/13/2021	\$86.00	CVMC-REC-LOWE, BRANSON GAGE-PRE-EMP TESTING					
10485	COMPTON, JENNIFER C.	8/13/2021	\$110.56	Utility Refund for 808444.00 98					
10486	F.S.I. MID STATE DIV., INC.	8/13/2021	\$85.00	FSI MID STATE DIV-PD-HVAC FILTERS PO 304895					
10487	FIRST COMMUNITY BANK	8/13/2021	\$2,415.21	ALL DEPTS/SUPPLIES					
10488	GALETON GLOVES AND SAFETY PRODUCTS	8/13/2021	\$575.00	GALETON GLOVES-ST/SANT-GLOVES, JACKETS PO 14417					
10489	GROSS, TAMELA B	8/13/2021	\$46.19	Utility Refund for 404514.00 98					
10490	HALL, MICHAEL DAVID	8/13/2021	\$114.94	Utility Refund for 10010786.00 97					
10491	JOSEPH CAMPBELL	8/13/2021	\$288.50	J CAMPBELL-PER DIEM/PARKING FEE-DTF NASHVILLE					
10492	VOID	8/13/2021	\$0.00						
10493	KEITH REYNOLDS	8/13/2021	\$24.90	K REYNOLDS-FIRE-BOTTLED WATER PO F2004					
10494	KIDD TIRE AUTO PARTS	8/13/2021	\$20.00	KIDD TIRE-PD #57-INSPECT TIRE/FLAT REPAIR PO 304887					
10495	LAWSON, ESTATE OF PATRICIA SUE	8/13/2021	\$198.38	Utility Refund for 505010.00 95					
10496	LEAF	8/13/2021	\$122.14	LEAF-PD-COPIER C287, INSURANCE PO 304904					
10497	LEXISNEXIS RISK SOLUTIONS	8/13/2021	\$35.00	LEXISNEXIS-DTF JULY 2021 CONTRACT FEE PO 304893					
10498	LOGICS	8/13/2021	\$4,829.58	LOGICS-2021-2022 ANN MAINT & SUPPORT-FIN OFFICE/W/S/E					
10499	PROFESSIONAL MAIL SERVICES, INC.	8/13/2021	\$514.90	PMSI-RES UT BILLS AUG 2021					
10500	PROFESSIONAL MAIL SERVICES, INC.	8/13/2021	\$1,150.65	PMSI-POSTAGE-AUG 2021 UT BILLS					
10501	RICOH USA INC.	8/13/2021	\$71.77	RICOH-PD-B/W & COLOR COPIES PO 304902					
10502	SHENANDOAH PERSONAL COMMUNICATIONS	8/13/2021	\$57.82	Utility Refund for 1403212.00 98					
10503	THOMPSON, VICTORIA ELIZABETH	8/13/2021	\$27.11	Utility Refund for 505160.00 94					
10504	VA DEPARTMENT OF TAXATION	8/13/2021	\$85.00	VA DEPT OF TAX-P/R DEDUCTION 8/6/21-GARNISHMENT					
10505	VERIZON	8/13/2021	\$548.13	VERIZON-REC-964-2599/2575					
10506	VERIZON WIRELESS	8/13/2021	\$1,146.39	VERIZON WIRELESS-PD/DTF/RESCUE/FIN/W/S/E CELL PHONES/TABLET					
10507	WARDELL LANDS	8/13/2021	\$47.65	Utility Refund for 12012757.00 98					
10508	WASHINGTON, ASHANTI DESIREE	8/13/2021	\$41.04	Utility Refund for 403869.00 93					
10509	CLERK, CIRCUIT COURT OF TAZEWELL COUNTY	8/13/2021	\$2.00	CLERK, CCTC-REL LIEN					
10510	COMMONWEALTH OF VA-ENERGY ASSISTANCE PROGRAM	8/13/2021	\$227.59	COV-ENERGY ASST PRGM-REFUND-HALL, MICHAEL DAVID HALL					
10511	Neko Party Rentals LLC	8/16/2021	\$1,000.00	NEKO PARTY RENTALS LLC-INFLATABLES FOR BACK TO SCHOOL BASH					
10512	ADVANCE AUTO PARTS	8/26/2021	\$813.83	PD REAR MIRROR ADH, BATTERY, FAN					
10513	APPALACHIAN POWER	8/26/2021	\$915.01	AEP-WWPT/ST/LINES/FIRE/RESCUE					
10514	GILLESPIE, HART, ALTIZER & WHITESELL, P.C.	8/26/2021	\$6,957.40	GILLESPIE, HART-JULY 2021 TOWN ATTY FEES					
10515	JOSEPH CAMPBELL	8/26/2021	\$124.29	J CAMPBELL-DTF-COMMAND GROUP MEETING MEAL					
10516	MARCUS B. BUSKILL, DDS	8/26/2021	\$500.00	MARCUS B BUSKILL-BACK2SCHOOLBASH-TOOTHBRUSHES, TOOTHPASTE					
10517	NATIONAL BANK	8/26/2021	\$2,740.18	NAT'L BANK-WWTP/WTP LOANS-INT PMT DUE 9.1.21					
10518	PITNEY BOWES INC.	8/26/2021	\$2,020.99	PITNEY BOWES-POSTAGE REFILL-FIN OFFICE/W/S/E					
10519	SPECTRUM BUSINESS	8/26/2021	\$190.67	SPECTRUM-WWTP/ACCESS CHANNEL/REC PARK					
10520	SWANK MOTION PICTURES	8/26/2021	\$450.00	SWANK MOTION PICTURES-BACK2SCHOOLBASH-MOVIE FOR KIDS-TROLLS WORLD TOUR PO FIN6150					
10521	TOWN OF RICHLANDS	8/26/2021	\$96.12	FINANCE OFFICE-PETTY CASH REIMBURSEMENT					
10522	UPS	8/26/2021	\$40.52	UPS-SENDING WATER ERTS FOR REPLACEMENT PO UT0006					
10523	VERIZON	8/26/2021	\$361.01	VERIZON-DTF-2647/TN HALL/FIRE/RESCUE FAX LINE					
10524	VOID	8/30/2021	\$0.00						
10525	RAMEY RICHLANDS	8/30/2021	\$6,926.00	RAMEY-DTF-2020 CHEVY MALIBU LESS TRADE IN 2014 F150 TRK					
10526	BILLY SHELTON	8/31/2021	\$60.00	BILLY SHELTON-LINES-CELL PHONE ALLOWANCE JUL-SEP 2021					
10527	BRADLEY BEAVERS	8/31/2021	\$60.00	BRAD BEAVERS-WTP-CELL PHONE ALLOWANCE					
10528	BRADSHAW, DAKOTA ODELL	8/31/2021	\$5.30	Utility Refund for 17025920.00 95					
10529	CHARLES M. VANDYKE	8/31/2021	\$220.00	CHARLES M VANDYKE-REFUND-ANTHEM					
10530	GEORGE WEST	8/31/2021	\$60.00	ST-CELL PHONE ALLOWANCE-JUL-SEP 2021					
10531	HALL, MICHAEL DAVID	8/31/2021	\$97.41	Utility Refund for 10010786.00 97					
10532	HESS, DONAVIN FAY	8/31/2021	\$211.35	Utility Refund for 605608.00 95					
10533	JAMES NEWBERRY	8/31/2021	\$60.00	JAMES NEWBERRY-EL-CELL PHONE ALLOWANCE-JUL-SEP 2021					
10534	JEFF LESTER	8/31/2021	\$60.00	ST-CELL PHONE ALLOWANCE					
10535	JIMMY KEENE, JR.	8/31/2021	\$60.00	WWTP-CELL PHONE ALLOWANCE					
10536	KEENE, DIANA NICOLE	8/31/2021	\$195.29	Utility Refund for 12012948.00 96					
10537	KEITH REYNOLDS	8/31/2021	\$60.00	KEITH REYNOLDS-FIRE-CELL PHONE ALLOWANCE					
10538	LAWSON, ESTATE OF PATRICIA SUE	8/31/2021	\$89.50	Utility Refund for 505010.00 95					
10539	POINT BROADBAND	8/31/2021	\$71.00	POINT BROADBAND-DTF-INTERNET SVC PO 304920					
10540	RICKY SHELTON	8/31/2021	\$60.00	RICKY SHELTON-ST-CELL PHONE ALLOWANCE					
10541	RICOH USA INC.	8/31/2021	\$183.06	RICOH-PD-LEASE-COPIER PO 304922					
10542	SADLER, TERRY LYNN	8/31/2021	\$265.85	Utility Refund for 202312.00 94					
10543	TAZEWELL CO PUBLIC SERVICE AUTHORITY	8/31/2021	\$39.74	TC PSA-WWTP-LIFT STATION					
10544	TOWN OF RICHLANDS	8/31/2021	\$492.24	TOR-REYNOLDS, G-UT BILL 123 DYE LANE					
10545	TRAVIS MITCHELL	8/31/2021	\$60.00	TRAVIS MITCHELL-LINES-CELL PHONE ALLOWANCE					
10546	TUGGLE, ANTHONY DARRELL	8/31/2021	\$8.35	Utility Refund for 12012754.00 96					
10547	VA DEPARTMENT OF TAXATION	8/31/2021	\$85.00	VA DEPT OF TAX-LIEN-LANE, STEVEN ADAM					
10548	VOID	9/1/2021	\$0.00						
10549	TREASURER TAZEWELL COUNTY	9/1/2021	\$95.24	TREAS, TAZEWELL CO-JULY 2021 CONS UT TAX COLLECTED					
10550	BRYAN KIMBERLIN	9/7/2021	\$250.00	BRYAN KIMBERLIN-PD-HEARTSAVER INSTRUCTOR COURSE PO 304930					
10551	COMMONWEALTH OF VA-ENERGY ASSISTANCE PROGRAM	9/7/2021	\$400.00	COV-ENERGY ASST PRGM-REFUND MILDRED MCCOWAN-DUPLICATE CHECK					
10552	LEAF	9/7/2021	\$111.04	LEAF-PD-KONICA MINOLTA C287 LEASE, INS PO 304927					
10553	PROFESSIONAL MAIL SERVICES, INC.	9/7/2021	\$186.28	PMSI-SEPT'21 POSTAGE COMMERCIAL UT					
10554	PROFESSIONAL MAIL SERVICES, INC.	9/7/2021	\$77.81	PMSI-SEPT'21 COMM UT BILLS					
10555	RICOH USA INC.	9/7/2021	\$194.97	RICOH-FIN OFFICE-COPIER RENT/MAINT PO 6059					
10556	SAFETY TEST & EQ. CO., INC.	9/7/2021	\$266.12	SAFETY TEST-EL DEPT-GLOVE TESTING PO EL93582					
10557	CLERK, CIRCUIT COURT OF TAZEWELL COUNTY	9/8/2021	\$2.00	CLERK,CCTC					
10558	JOHN WILLIS	9/8/2021	\$150.00	JOHN WILLIS-REFUND-ZONING ADVERTISING-DENIED-DID NOT ADVERTISE					
10559	BRITTANY N. DYE	9/10/2021	\$81.00	B DYE-PER DIEM-MYRTLE BEACH SC EXTRADITION					
10560	CHARLEY DUPREE	9/10/2021	\$81.00	C DUPREE-PER DIEM-MYRTLE BEACH SC EXTRADITION					
	Total Checks:		\$50,830.12						

		Town of Richlands	
		PAID CHECKS REPORT	
		9/14/2021	
Check#	Paid To	Amount	Description
10561	ADVANCE AUTO PARTS	\$1,505.41	ALL DEPTS-PARTS, FLUIDS, BATTERIES, ETC.
10562	ALLIED 100, LLC	\$468.54	ALLIED 100-FIRE 2-AED BASIC REFRESH PACK PO F2012
10563	ALTEC INDUSTRIES, INC.	\$590.67	ALTEC-EL CHIPPER- VALVE, FEED CONTROL PO EL700432
10564	AMAZON WEB SERVICES, INC.	\$280.33	AMAZON WEB SERVICES-IT-CLOUD SERVICE
10565	AMERICAN CARPET CARE, INC.	\$19,165.00	AUG 2021-MOW/BRUSH CUT/ WEED EAT/TRASH P'UP
10566	APPALACHIAN AGENCY FOR SR CITIZENS	\$600.00	AASC-SEPT 2021 PUBLIC TRANSIT
10567	APPALACHIAN AGGREGATES, LLC	\$271.89	APP AGG-ST-30.21 TONS 25'S CRUSHER RUN
10568	APPLIED INDUSTRIAL TECHNOLOGIES	\$519.07	ST/SANT/LINES-DEF FLUID, ST/EL/LINES WATER, TOILET TISSUE, WIPING CLOTHS
10569	ARAMARK UNIFORM SERVICES	\$939.23	ALL DEPS-UNIFORMS
10570	ATLANTIC EMERGENCY SOLUTIONS	\$640.00	ATLANTIC EMERG-FIRE-ANNUAL GENESIS HYD SERVICE/MAINT PO F2011
10571	AUTOMATION DIRECT.COM, INC.	\$462.00	WTP-FLUORIDE SCADA INSTALLATION-MATERIALS PO EL700426
10572	B & W AUTO SALES INC	\$75.00	PD 355-WRECKER SERVICE TO RAMEY CHEV FROM BLANKENSHIP DRIVE PO 304914
10573	BLUE RIDGE POWER AGENCY	\$11,487.10	BRPA-JULY 2021-ENG/LEGAL/CONSULTING/DUES
10574	BOUND TREE MEDICAL, LLC	\$833.12	BOUND TREE-RESCUE-MEDICAL SUPPLIES PO R3124
10575	BUSKILL SALES CO., INC.	\$4,286.55	ST LOADER #656-2TIRES, FLAT REPAIR, 2 ORINGS, 2 TUBELESS VALVES PO 14435
10576	CART	\$10,000.00	CART-DONATION FOR 2021-2022 SEASON
10577	CARTER MACHINERY COMPANY, INC.	\$2,587.84	SANT 648-KIT-PUMP INJ, CORE, SEAL, SEAL O-RING, FILTER AS
10578	CENTER FOR EDUCATION & EMPLOY	\$119.00	CENTER FOR EDUCATION-PD-SUBSCRIPTION RENEWAL PO 304900
10579	CHATTACHEM	\$399.00	CHATTACHEM-ST-ASPHALT RELEASE (20) PO 14425
10580	CHILDERS ENTERPRISES	\$639.00	BILLABLE-FIRE/RESCUE-300 SLEEPY HOLLOW LANE-REPAIRS TO GENERATOR
10581	CITGO WATER	\$936.33	CITGO-WTP-CHLORINE PO 8199
10582	CLATTERBUCK PAVEMENT MARKINGS	\$61,811.27	CLATTERBUCK-PAINTING STREET/TRAFFIC LINES
10583	CLINCH VALLEY MEDICAL CENTER	\$700.00	CVMC-REC/WTP/FIN OFF/RESCUE-DRUG TESTS/PHYSICALS
10584	CMC SUPPLY, INC.	\$2,089.47	CMC SUPPLY-LINES-MAINS & LINES MATERIALS
10585	COLE ELECTRIC, INC.	\$1,450.00	COLE ELECTRIC-WWTP/WTP PUMP REPAIRS
10586	CONSOLIDATED STEEL, INC.	\$402.96	CONSOLIDATED STEEL-EL #955-TUBE STRUCTURAL, SAW IN HALF PO 14300
10587	CREATIVETIME SOLUTIONS	\$140.00	CREATIVETIME SOLUTIONS-TIME & ATTENDANCE WEB HOSTING-ALL EMPLOYEES
10588	CUES, INC.	\$1,842.34	CUES-LINES-I & I-SUPPLIES
10589	D & T ENTERPRISES	\$61.84	ST #656 HEX NUTS, SHOP-3 IN 1 OIL -EL-RECHARCH FIRE EXT
10590	DOMINION PEST CONTROL, INC.	\$205.00	DOMINION PEST-AUG 2021 PEST SVC PD/WTP/REC/RESCUE PO 304926
10591	ECONO SIGNS & BARRICADE LLC	\$1,031.53	ECONO SIGNS-ST-TRAFFIC SAFETY SIGNS, MATERIALS PO 14429
10592	FENIEX INDUSTRIES, INC.	\$301.25	FENIEX-PD-#52-FUSION DUAL COLOR PO 304872
10593	FRAZIER TIRE AND AUTOMOTIVE	\$1,189.01	FRAZIER TIRE-PD-#32-A/C COMPRESSOR, SVC, WWTP-PLUG TIRE
10594	GALETON GLOVES AND SAFETY PROD	\$760.23	WWTP-20 BOXES NIT GLOVES, LINES-NIT GLOVES, VIPER DBL COATED
10595	GEMPLER'S	\$219.96	GEMPLER'S-EL-YEARLY HOODED JACKETS PO EL700427
10596	GONZALEZ LAW, PLLC	\$120.00	GONZALEZ LAW-PD-COURT COSTS
10597	GRAINGER	\$99.64	GRAINGER-EL #955-TYPE II SAFETY CAN, YELLOW PO EL700425
10598	INDIAN TOWING SERVICE	\$150.00	INDIAN TOWING-PD-#45-TOWED TO RICHLANDS PD PO 304913
10599	J & W SCREEN PRINTING, INC.	\$114.00	J & W SCREEN PRINTING-RESCUE-TSHIRTS FOR SQUAD PO R3145
10600	JERRY'S AUTO SERVICE	\$316.97	FIRE #524/531/532 INSP STICKERS, RESCUE #551 OIL CHANGE
10601	KIDD TIRE AUTO PARTS	\$1,786.18	SANT#630-3 TIRES/MOUNT NO BAL/TIRE DISP-RESCUE #556 AC SVC
10602	KOMLINE-SANDERSON	\$4,130.65	WWTP-SHAFT, MAIN, MARLOW, BRG, 3 BALL PILLOW BLK PO 81508
10603	KUSTOM SIGNALS, INC.	\$265.00	KUSTOM SIGNALS-PD-REPAIRS TO 2 EXPANSE TRANSMITTERS PO 304894
10604	LARRY HELTON	\$350.00	PD #52-INSTALL LIGHT STICK, DTF-REMOVE RADIOS
10605	LAWSON PRODUCTS, INC.	\$173.30	LAWSON-ST-HARDFLEX RECIP BLADE SET PO 14428
10606	LOWE'S	\$569.98	LOWE'S-ALL DEPTS-SUPPLIES & MATERIALS
10607	LUSK DISPOSAL SERVICE, INC.	\$2,438.34	LUSK-WWTP/CVMC-HAUL SVC AUG 2021
10608	MARK E. ISON	\$1,500.00	MARK E. ISON-IT-SEPT 2021 SUPPORT
10609	OLD DOMINION SLUSH PUPPIE	\$190.00	OLD DOMINION SLUSH PUPPIE PO RP2781
10610	PACE ANALYTICAL SERVICES, LLC	\$474.20	WWTP/WTP-AUG 21 SAMPLE TEST
10611	PLANET POWERSPORTS OF VIRGINIA	\$642.73	FIRE/RESCUE-6 TIRES FOR ATV , WWTP-MOWER STEERING DRAG LINK
10612	PRIORITY MEDICAL CLAIMS, INC.	\$3,666.40	PMC-AUGUST 2021 RESCUE COLLECTIONS
10613	QUADMED, INC.	\$788.32	QUADMED-RESCUE-MEDICAL SUPPLIES PO R3131
10614	RAMEY RICHLANDS	\$155.97	RAMEY RICHLANDS-RESCUE #555-AC SVC FRONT/REAR PO R3133
10615	RAMEY TAZEWELL	\$457.90	RAMEY TAZEWELL-PD #55-NEW STARTER INSTALLED PO 304867
10616	RAVEN SUPER MARKET	\$125.47	RAVEN SUPER MARKET-WWTP-SUPPLIES
10617	REFLECTIVE APPAREL FACTORY, INC.	\$130.00	REFLECTIVE APPAREL-RESCUE-JACKETS FOR J LOWE, RYAN S. PO R3132
10618	RICHLANDS FARM BUREAU	\$766.62	ALL DEPTS-SUPPLIES & MATERIALS
10619	SHEETS TOWING	\$85.00	DTF-GOLD TOYOTA FROM TAZ CO FAIRGROUNDS TO LAND FILL
10620	SILVER SPUR SUPPLY, INC.	\$229.92	ST-5 GALS MARKING PAINT, LUMBER FOR PICNIC TABLE REPAIRS
10621	SOUTHERN SOFTWARE, INC.	\$5,715.00	SOUTHERN SOFTWARE-PD-RENEWAL SUPPORT FEE PO 304933
10622	SPECIAL EFFECTS EMBROIDERY	\$281.00	SPECIAL EFFECTS-EL-JACKETS, SHIRTS W/EMBROIDERY PO 700437
10623	STATE ELECTRIC SUPPLY COMPANY	\$1,750.75	STATE ELECTRIC-EL-HIGH VOLTAGE/LOW VOLTAGE SUPPLIES
10624	TEEN VENTURE	\$181.00	TEEN VENTURE-DONATIONS COLLECTED FOR AUG 2021
10625	THC ENTERPRISES INC.	\$121.31	THC ENT-ST-#668 SWEEPER-CIRCUIT BREAK, S & H
10626	THOMPSON & LITTON, INC.	\$22,061.06	T & L-WWTP/WTP UPGRADES-AUGUST 2021
10627	TREASURER OF VA-DEQ	\$9,529.00	TREAS OF VA-DEQ-WWTP-ANNUAL PERMIT FEE
10628	TRI-CITY BUSINESS MACHINES CO	\$41.18	TRI-CITY BUSINESS MACHINES-PD B/W & COLOR COPIES PO 304923
10629	TRUCKPRO, LLC	\$700.63	RESCUE-#556-AIR TANKS, FIRE #514 SENSOR
10630	ULTRA PETROLEUM	\$12,978.58	ULTRA-ALL DEPTS-FUEL
10631	USABLUEBOOK	\$201.98	WTP-CHEMICALS, LINES- TOOLS
10632	USALCO	\$7,885.00	USALCO-WTP-DLPAC 2020 PO 8196
10633	VERIZON WIRELESS-VSAT	\$190.00	VERIZON-VSAT-DTF-CASE 21-14864 DEAD PHONE PO 304910
10634	VIRGINIA UTILITY PROTECTION SERVICE, INC.	\$19.95	VUPS-MISS UTILITY-AUG 2021-19 TRANSMISSIONS
10635	W-L CONSTRUCTION & PAVING, INC.	\$513.00	W-L CONSTRUCTION-ST-6.31 TNS ASPHALT
10636	ZOLL DATA SYSTEMS	\$298.00	ZOLL DATA SYSTEMS-RESCUE-AUG 2021-EMS CHARTS PO R3135
Total Checks:		\$211,203.97	
AMP (July 2021)		\$391,995.30	
MORGAN STANLEY (July 2021)		\$39,176.96	
ANTHEM (July 2021)		\$110,769.00	
VRS (JUNE 2021)		\$67,169.42	
GRAND TOTAL		\$820,314.65	

